

**THE HARTSHORNE CITY COUNCIL GENERAL MEETING**  
**AGENDA Minutes**

**Hartshorne City Council**

**City of Hartshorne**

**307 S 12th Street**

**Hartshorne, Ok 74547**

**Date: June 17,2024**

**Time: 6:30 P.M.**

**Council Members, Paul Marean, Mark Roberts, Jessica Hackler, James Shaw, Jerry Earp, Sheryl Baker, David Spears, Gary Jackson, City Attorney, Joe Tate, Mayor, Ashley Faulkner, City Clerk Kerry Porter, and City Treasurer, Renee Montgomery, Open to Public.**

1. **Call to Order** Time 6:30

2. **Roll Call**

Mark Roberts	1 <u>Present</u>
Paul Marean	2 <u>Present</u>
James Shaw	3 <u>Present</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Present</u>
Sheryl Baker	6 <u>Present</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Present</u>

3. **Prayer**

4. **Pledge of Allegiance**

## **5. Reports**

### **Financial Report**

Tracey; Report for May, Looking at report

First page is Legal

reconciled restricted and unrestricted end of May \$624,000

Restricted below 1 million restricted total 1.7 million next page cash change unrestricted

cash have declined due to projects equipment impacted that \$624,000

\$65,000 city hall 34,000 tax commission, lrs

employment sec exceeds 200,000 2024 at end of each payroll – penalties

2<sup>nd</sup> quarter – pay period takes time, we have to work with IRS with outstanding plus penalties.

General fund year to date departments w/ revenues and expenses, property insurance broke even. Good news is General Fund Graph, Sales tax up \$55,000 – June 7% increase trending above inflation rate. This was just brief summary.

Nutrition Report; still looking for vehicle 4<sup>th</sup> of July will deliver two bag lunches.

Clerk-Court Report; in Packet

Police Report; Mr. Watts reported Cade Ezekiel turned down position, vehicles are under maintenance/ ac problems

Neighborhood Watch Report: no news

Fire Report; In Packet

Treasurer Report; In Packet

Street & Alley Maintenance Report; nothing to report

Mayor Report; Mayor: Potholes, Mowing Guy's are scalping. They were talked to and will do better. change port a potties we use M&M Colby Hayes would like to put in a bid. 5 port a potties are what we have now 100.00 each.

Pet Parade, Jessica can't do it this year. will be July 6 10 am, shell shades council opinion

Sheryl: what about wooden structure, Mark : got a bid on Metal structure

Ashley: Wilburton Main Street needs someone to sit in on their board. 3<sup>rd</sup> Monday each month. The library is taking out trees and going to put in flowers and greenery. City hall: survey should be done by next month. I reached out to OMMS for a city consultant

Council Reports; Ward 1- nothing, Ward 2 -nothing Ward 3- Baker; Do we as a council have recourse on last CPA? Look at contract

Tracey: Keep in mind we owe and didn't pay on time. Tracey: we are lacking records, Software is locked, we know which quarters have not been paid we have another month filed but it takes the IRS a longtime to access penalties Ashley 2022 is locked, cant even run report working on audit

Tracey: we may have to call the software company. Sheryl: We just need our money back.

Ashley: we will have different software in July.

Sheryl, where are we with PCWA with overcharge. Tate: Pat backed out. there are no records with the Laydens.; Ward 4 Spears roads needs work on Cherokee grandstand is in road. Cherri Battles buildings Mary Diel all buildings were clear in the 90's no contamination.

6. **Consent Agenda**

- A. Approval of the amended minutes of the regular meeting on 05/20/2024
- B. Approval to pay bills for the month May 2024

Motion Shaw Second Roberts

**Roll Call**

Mark Roberts	1 <u>Abstain</u>
Paul Marean	2 <u>Abstain</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Abstain</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

**Motion Fails Special Meeting Tuesday 25<sup>th</sup> @6:30 send email to council tomorrow.**

7. **Public Communications**

- A. Ms. Skylar Garvin would like to address the council on submitting a 5-year lease and revitalization plan for the City Ballfields

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Roll Call**

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

We have been working very hard on the fields, going to have the Atoka complex manager down to help. Spears: that's Warren Spawn Field. needs to be kept. Mayor; **bring it back in July w/ lease agreement.**

- B. Ms. Monika Johnson with the Hartshorne Housing would like to address the council on the PWA ditch, closing Wichita Avenue on 4<sup>th</sup> of July and changing speed limit to 5 miles per hour on Wichita Avenue.

Ditch is collapsed, HUD can no longer be liable, insurance won't cover employee speed bump is missing

- C. Discussion, consideration, and possible action on closing Wichita Avenue.

Amended: From 7<sup>th</sup> to 6<sup>th</sup> from 8am to 12 Am on the 4<sup>th</sup> of July. **Motion Passed**

Motion Spears Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Abstain</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

- D. Discussion, consideration, and possible action on changing speed limit to 5 miles per hour on Wichita Avenue.

**Amended; change to 15 mph Motion Passed**

Motion Spears Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Abstain</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

## 8. Resolutions

- A. Discussion, consideration, and possible action on approving a  
Work Schedule Policy Resolution.

Ashley; why are we changing? Shaw; City hours should be 7:30- 4:30

Roberts – Lunch at the same time 11:30 to 12:30 except elected officials. they can keep office open  
need to change it to reflect ordinance. Wes has option to bring a crew in early, only mowers need to

Come in early. Lunch pertains to PWA employees. Ashley; I don't understand why you are cutting  
taking 30 minutes away. Roberts :Elected officials will keep office open thru lunch

Spears; Mayor should have say. Roberts ;People are telling me that they see office employees at  
the church at 3:30 They don't know there is no set lunches Ashley; This is a good policy to follow  
but people use lunch breaks to do things. The Lunch is the biggest hold-up for me . Arron needs to  
be in the office early on Mondays to deal with the trash company. Roberts: set it for next month .  
Ashley; no, its been brought back enough Spears; Adress the Police Dept. Roberts; It does not  
pertain to Police Dept. Spears; Mayor has authority needs to be in that. Roberts; The idea behind  
this is to establish guidelines for employees.

**Amended: 2 B lunch:: Non Administrative personal**

**C Terms does not apply to Law Enforcement**

**10 Modifications: All above items subject to modification by Mayor based on justifiable  
needs.**

## Motion Passed

Motion Roberts Second Shaw

## Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Abstain</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

## 9. Correspondence

- A. Discussion, consideration, and possible action on approving a Siren Control Base Station.

Base Station can activate Storm Siren, pagers, Bid \$ 9509.60

**Motion Passed**

Motion Spears Second Shaw

### Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Abstain</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

- B. Discussion, consideration, and possible action on approving the REAP Closeout Forms.

**Keddo has never closed out Grant so we can get reimbursed. Motion Passed**

Motion Baker Second Earp

### Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Abstain</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

- C. Discussion, consideration, and possible action on ARPA Sewer System Improvements modifications.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Roll Call**

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

- D. Discussion, consideration, and possible action to open sealed bids for qualified Emergency Medical Services for the City of Hartshorne
- E. Discussion, consideration, and possible action to approve Ambulance Service for the City of Hartshorne.

**Notice of Award goes to Pafford**

**Motion PASSED**

Motion \_\_\_\_\_ Shaw \_\_\_\_\_ Second \_\_\_\_\_ Roberts \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Abstain</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

- F. Discussion, consideration, and possible action to review and approve Notice of Award and contract for S3 Construction LLC for the contract for the ARPA Sewer System Improvements Project.

Motion Spears Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Abstain</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

- G. Discussion, consideration, and possible action to resolve the pending dispute concerning the water tower property ownership, claimed by both the City of Hartshorne and A-OK Railroad and how to move forward in resolving the Issue to proceed with planned PWCA water work improvements.

**Tate: Subject to A-1 Railroad signing a lease to City, PWA for land use in the City of Hartshorne water project. The City of Hartshorne agrees to convey by quit claim deed the land granted, city by Court of Pittsburg County. 99 year Lease Motion Passes**

Motion Roberts Second Spears

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Abstain</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>



- H. Discussion, consideration, and possible action to discuss the conditional offer of employment that was given to Cade Ezekiel has been mutually turned down by both parties.

**Strike**

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Roll Call**

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

- I. Discussion, consideration, and possible action to hire a police officer for the Hartshorne Police Department.

**Strike**

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Roll Call**

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

**Adjournment:** 8:36

This agenda was filed in the office of the City Clerk and posted by 4:00PM on 06/13/2024, at the following locations.

- 1000 Pennsylvania Ave. Hartshorne, OK 74547
- 307 S 12<sup>th</sup> Street, Hartshorne, OK 74547
- Online at [www.cityofhartshorne.com](http://www.cityofhartshorne.com) under GOVERNMENT, Meetings and Agendas 2024

By Kerry Porter, Clerk

  
Clerk

