

**THE HARTSHORNE PUBLIC WORKS AUTHORITY  
MEETING AGENDA MINUTES**

**City of Hartshorne  
307 S 12<sup>th</sup> Street  
Hartshorne, OK 74547  
Date: May 20, 2024  
Time: 6:30 PM**

**Council Members, Paul Marean, Mark Roberts, Jessica Hackler, James Shaw, Jerry Earp,  
Sheryl Baker, David Spears, Gary Jackson, City Attorney, Joe Tate, Mayor, Ashley Faulkner,  
City Clerk, Kerry Porter, and City Treasurer, Renee Montgomery, Open to Public.**

**1.     Call to Order Time 6:33 Pm**

**2.     Roll Call**

Mark Roberts	1 <u>Present</u>
Paul Marean	2 <u>Present</u>
James Shaw	3 <u>Present</u>
Jessica Hackler	4 <u>Present</u>
Jerry Earp	5 <u>Absent</u>
Sheryl Baker	6 <u>Present</u>
Gary Jackson	7 <u>Present</u>
David Spears	8 <u>Present</u>

**3.     Prayer Leon Mace**

**4.     Pledge of Allegiance**

**5.     Reports**

- **Financial Report**
- **PCWA Board Members Report** in packet
- **PWA Maintenance Report** Everything is working well
- **Wastewater Plant Report** Everything is going well
- **PWA Billing Report** In packet

6. **Consent Agenda**

- A. Approval of the amended minutes of the regular PWA meeting on 004/15//2024
- B. Approval to pay bills for the month of April 2024.

Motion \_\_\_\_\_ Roberts \_\_\_\_\_ Second \_\_\_\_\_ Jackson \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Abstain</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Abstain</u>
Jerry Earp	5 <u>Absent</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**Motion Passes**

7. **Correspondence**

- A. Discussion, consideration, and possible action on the city employees work hours,  
Start time, lunch time and quitting time to the same hours of City Hall hours of business.  
Proposal for a new work schedule policy.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Mark read new policy proposal Tabled Bring back in June

**Roll Call**

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

- B. Discussion, consideration, and possible action on approving a  
Work Schedule Policy Resolution.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Tabled Bring back in June**

**Roll Call**

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

- C. Discussion, consideration, and possible action on flooding and water  
drainage issues at City Hall 1101 Penn Ave, Hartshorne.

Motion \_\_\_\_\_ Baker \_\_\_\_\_ Second \_\_\_\_\_ Roberts \_\_\_\_\_

**Motion to contact Crysta Watson for a possible solution for flooding at City Hall**

**Motion Passes**

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Abstain</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Absent</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>No</u>

**D. Business not previously considered at the time of Agenda.**

Jackson states that the Cemetery needs to be tended to. Mowing and trim trees so, they don't brush against vehicles. Memorial Day is coming and there will be several visitors out there.

**Adjournment:** 7:11 Pm

This agenda was filed in the office of the City Clerk and posted by 4:00PM on 04/10/2024, at the following locations.

- 1000 Pennsylvania Ave. Hartshorne, OK 74547
- 307 S 12<sup>th</sup> Street, Hartshorne, OK 74547
- Online at [www.cityofhartshorne.com](http://www.cityofhartshorne.com) under GOVERNMENT, Meetings and Agendas 2024

By Kerry Porter, Clerk

  
Clerk

SEAL

