

**THE HARTSHORNE PUBLIC WORKS AUTHORITY  
AGENDA MINUTES**

City of Hartshorne  
307 S 12<sup>th</sup> Street  
Hartshorne, OK 74547  
Date: 04/15/2024  
Time: 6:30 PM

Council Members, Paul Marean, Mark Roberts, Jessica Hackler, James Shaw, Jerry Earp,  
Sheryl Baker, David Spears, Gary Jackson, City Attorney, Joe Tate, Mayor, Ashley Faulkner,  
City Clerk, Kerry Porter, and City Treasurer, Renee Montgomery, Open to Public.

1. **Call to Order** Time 8:06

2. **Roll Call**

Mark Roberts	1 <u>Present</u>
Paul Marean	2 <u>Present</u>
James Shaw	3 <u>Present</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Present</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Present</u>
David Spears	8 <u>Present</u>

3. **Prayer**

4. **Pledge of Allegiance**

5. **Reports**

- **Financial Report**  
In Packet
- **PCWA Board Members Report**  
In Packet
- **PWA Maintenance Report**  
In Packet
- **Wastewater Plant Report**  
Looking for water class
- **PWA Billing Report**  
In Packett

**6. Consent Agenda**

- A. Approval of the amended minutes of the regular PWA meeting on 03/18//2024
- B. Approval to pay bills for the month of March.

Motion \_\_\_\_\_ Roberts \_\_\_\_\_ Second \_\_\_\_\_ . Shaw \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Abstain</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**Motion Passes**

**7. Correspondence**

- A. Discussion, consideration, and possible action to convene into executive session pursuant to 25 OK Stat § 25-307 (B) (2) to discuss a \$.50 raise for Clinton Moody.

Motion \_\_\_\_\_ Roberts \_\_\_\_\_ Second \_\_\_\_\_ Jackson \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

- B. Reconvene from executive session, Discussion, consideration, and possible action on \$.50 raise for Clinton Moody.

Motion Spears Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**MOTION PASSES**

- C. Discussion, consideration, and possible action to convene into executive session pursuant to 25 OK Stat § 25-307 (B) (2) to discuss employee timecards and the need of new fingerprint timecard machine for each department.

**Strike executive session.**

Wav 11 was discussed. Finger print timecard.

Motion Jackson Second Shaw

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**Motion Passed**

- C. Discussion, consideration, and possible action on the city employees work hours, start time, lunch time, and quitting time to the same hours of city hall hours of business.

Proposal of a new work schedule

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Strike Bring back in May**

**Roll Call**

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

- D. Discussion, consideration, and possible action to review and act on minimum call out pay hours.

**Strike. Bring back in May**

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Roll Call**

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

E. Discussion, consideration, and possible action to change the way the city hires employees, waiting till the pre-employment drug test has come back with a negative result before starting date.

Approve by council prior to start date

Motion Jackson Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**Motion passed**

F. **Business not previously considered at the time of Agenda.**

**Adjournment:** 8:15 PM

This agenda was filed in the office of the City Clerk and posted by 4:00PM on 04/10/2024, at the following locations.

- 1000 Pennsylvania Ave. Hartshorne, OK 74547
- 307 S 12<sup>th</sup> Street, Hartshorne, OK 74547
- Online at [www.cityofhartshorne.com](http://www.cityofhartshorne.com) under GOVERNMENT, Meetings and Agendas 2024

By Kerry Porter, Clerk

  
Clerk

SEAL

