

# THE HARTSHORNE CITY COUNCIL GENERAL MEETING

## AGENDA Minutes

Hartshorne City Council

City of Hartshorne

307 S 12th Street

Hartshorne, Ok 74547

Date: 04/15/2024

Time: 6:30 P.M.

Council Members, Paul Marean, Mark Roberts, Jessica Hackler, James Shaw, Jerry Earp, Sheryl Baker, David Spears, Gary Jackson, City Attorney, Joe Tate, Mayor, Ashley Faulkner, City Clerk Kerry Porter, and City Treasurer, Renee Montgomery, Open to Public.

1. Call to Order Time 6:32

2. Roll Call

Mark Roberts	1 <u>Present</u>
Paul Marean	2 <u>Present</u>
James Shaw	3 <u>Present</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Present</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Present</u>
David Spears	8 <u>Present</u>

3. Prayer

4. Pledge of Allegiance

## 5. Reports

### Financial Report

Tracey Reed new CPA is catching up and starting in May will come to meetings

### Nutrition Report

Still looking for van closed Friday for feed the need meeting. Deliver two meals on Thursday

### Clerk-Court Report

In Packet

### Police Report

Two break-ins at armory, got a lead on break-in. kids. Dented the patrol car in bay area.

Training on May 20-24, Chief conference Ford and Watts will attend

### Neighborhood Watch Report

No report

### Fire Report

Sirens are working needs radio coax & antenna replaced due to lightning.

### Treasurer Report

In packet

### Street & Alley Maintenance Report

Nothing to report back to basics

### Mayor Report

Cash & stash lights always paid for two lights city pays for one

### Council Reports

Ward 1 nothing to note

Ward 2 nothing to note

Ward 3 nothing to note

Ward 4 Jackson N 7<sup>th</sup> took asphalt has not replaced it proper. Gas Co. not replacing.

## 6. Consent Agenda

A. Approval of the amended minutes of the regular meeting on 03/18//2024

B. Approval to pay bills for the month March 2024

Roberts questions how are we to approve bills if they have already been approved. Renee is working to get bills in order. Change Council meeting date is suggested.

Motion \_\_\_\_\_ Roberts \_\_\_\_\_ Second \_\_\_\_\_ Spears \_\_\_\_\_

## Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Abstain</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**Motion Passes**

**7. Public Hearing**

**A.** Mr. Clint Lawrence to address Council about problems in his neighborhood 1024 Carbon Ave.

Loud music, lots of traffic all hours of the night, dogs running everywhere. Called police several times. People walking in his yard, he is waiting on someone to walk in his house. Nothing has been done.

**B.** Discussion, consideration, and possible action to approve the CDBG Application Resolution for the City Of Hartshorne for funding through ODOC'S CDBG Program.

CDBG sewer \$600,000 proposed budget.

Motion Spears Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**Motion Passed**

- C. Discussion, consideration, and possible action to adopt the Citizens Participation Plan for the city of Hartshorne for the application for funding through ODOC's CDBG Program.

Motion Spears Second Jackson

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**Motion Passed**

**8. Correspondence**

- A. Discussion, consideration, and possible action to approve for the City to have a Fireworks Celebration Show on July 5, 2024 . ( Ford)

Motion Shaw Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**Motion Passed**

- B. Discussion, consideration, and possible action to approve for the Police and Code Enforcer to have a Fleet Card for Miner Blast Car Wash.

Make sure to have receipt and running list of who is using.

Motion \_\_\_\_\_ Shaw \_\_\_\_\_ Second \_\_\_\_\_ Jackson \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**Motion Passed**

- C. Discussion, consideration, and possible action to convene into executive session pursuant to 25 OK Stat § 25-307 (B) (2) to discuss employee timecards and the need of new fingerprint timecard machine for each department.

Stike Executive session. Amended for open session. Can't read old timecards. Auto draft out of bank for payment.

Motion \_\_\_\_\_ Jackson \_\_\_\_\_ Second \_\_\_\_\_ Jackson \_\_\_\_\_

**Motion Passed**

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

D. Discussion, consideration, and possible action on the city employees work hours, start time, lunch time, and quitting time to the same hours of city hall hours of business. Proposal of a new work schedule.

**Strike. Bring back in May**

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Roll Call**

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

E. Discussion, consideration, and possible action to review and act on minimum call out pay hours.

**Strike. Bring back in May**

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Roll Call**

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

F. Discussion, consideration, and possible action to change the way the city hires employees, waiting till the pre-employment drug test has come back with a negative result before starting date.

Jackson suggested it is that way. Roberts states that no one knows jobs are available. Mayor not to start until approved by council. Shaw checking on drug test, Roberts working on hiring and drug test policy.

Motion Jackson Second Roberts

### **Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**Motion passed.**

F. Business not previously considered at the time of Agenda.

A. Lot 1 Townsite #20 up for bid. 10 acres above Ballfield. Move forward with survey Spears is against selling. 2 acres kept for parking. Survey and put up for bid.

Motion Roberts Second Shaw

### **Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>No</u>

**Motion Passed**

**B. Opioid Abatement Grant Resolution**

**\$60,000 Grant machine drug detector w/o touching drugs. Waiting for resolution**

Motion Spears Second Marean

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

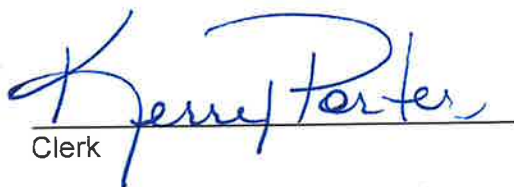
**Motion Passed**

**Adjournment:** 8PM

This agenda was filed in the office of the City Clerk and posted by 4:00PM on 04/10/2024, at the following locations.

- 1000 Pennsylvania Ave. Hartshorne, OK 74547
- 307 S 12<sup>th</sup> Street, Hartshorne, OK 74547
- Online at [www.cityofhartshorne.com](http://www.cityofhartshorne.com) under GOVERNMENT, Meetings and Agendas 2024

By Kerry Porter, Clerk

  
Clerk

