

THE HARTSHORNE CITY COUNCIL GENERAL MEETING AGENDA MINUTES

Hartshorne City Council

City of Hartshorne

307 S 12th Street

Hartshorne, Ok 74547

Date: 03/18/2024

Time: 6:30 P.M.

Council Members, Paul Marean, Mark Roberts, Jessica Hackler, James Shaw, Jerry Earp, Sheryl Baker, David Spears, Gary Jackson, City Attorney, Joe Tate, Mayor, Ashley Faulkner, City Clerk Kerry Porter, and City Treasurer, Renee Montgomery, Open to Public.

1. Call to Order Time 6:57

2. Roll Call

Mark Roberts	1 <u>Present</u>
Paul Marean	2 <u>Absent</u>
James Shaw	3 <u>Present</u>
Jessica Hackler	4 <u>Present</u>
Jerry Earp	5 <u>Present</u>
Sheryl Baker	6 <u>Present</u>
Gary Jackson	7 <u>Present</u>
David Spears	8 <u>Absent</u>

3. Prayer

4. Pledge of Allegiance

5. Reports

Financial Report

Nutrition Report Still looking for Van in McAlester and Ft Smith with extras. Plumber had to fix drain

Clerk-Court Report

Police Report

City will get restitution from Employee stealing gas \$63.00

Neighborhood Watch Report

Fire Report Storm Siren not working, parts ordered look into replacing siren

Treasurer Report

Street & Alley Maintenance Report

Mayor Report

Council Reports

6. Consent Agenda

- A. Approval of the amended minutes of the regular meeting on 01/16/2024
- B. Approval of the minutes of the regular meeting on 02/20/2024
- C. Approval of the minutes of the special meeting on 03/11/2024
- C. Approval to pay bills for the month February 2024

Motion Shaw Second Hackler

Motion passes

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

7. **Business Previously Considered**

- A. Discussion, consideration, and possible action to approve specs for Phase III on City Hall located at 1101 Pennsylvania Avenue, Hartshorne.

Amend to Move forward on Phase III with no Specs

Motion Passes

Motion _____ Baker _____ Second _____ Roberts _____

Can Lights in front Bulbs are going obsolete, going led, 4x8 sheets patching, sheet rock will be obvious, fake rock sheets. Clerks office 12x10 need to clear offices to remove tile to see the concrete. Cracks are character, Epoxy is expensive. Figuring ideas and square footage. Mayor color scheme plans Main thing is to clean out all offices.

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

8. **Abatements**

A. Lot 0013 Block 0078: 901 Pennsylvania Avenue

Property has had barricades and caution cones on sidewalks and easement for approximately 9 months. The property structure listed above has become unsafe and dangerous due to falling brick, debris, unstable awning, potentially unstable fascia shall be detrimental to the health, safety, or welfare of this city. Property is unsafe and hazardous. Request council to deem as public nuisance abatement.

Remove barricades heard nothing from donut shop about fixing awning.

Motion Passes

Motion Jackson Second Roberts

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

B. LOT 0014 BLOCK 0078; 901 PENNSYLVANIA AVENUE

Property has had barricades and caution cones on sidewalks and easement for approximately 9 months. The property structure listed above has become unsafe and dangerous due to falling brick, debris, unstable awning, potentially unstable fascia shall be detrimental to the health, safety, or welfare of this city. Property is unsafe and hazardous. Request council to deem as public nuisance abatement.

Dispensary. Had crew fixed the brick this past weekend. Mayor Bailey needs to go make sure everything is safe. Barricades have been removed.

Motion passed.

Motion Jackson Second Roberts

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

C. ALL LOT 27 &; LOT 28 LESS E. 1 2/4' BLK 78; 931 PENNSYLVANIA AVENUE

Unsafe and dangerous. Deem as public nuisance.

Riddle property.

Motion Passed

Motion Jackson Second Baker

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

9. Consideration of Written Communications

A. Discussion, consideration, and possible action to add Logan Bain, Clinton Moody and Jacky Wilket to Fire Department roster. (Barone)

Motion Passes

Motion Jackson Second Roberts

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

B. Discussion, consideration, and possible action to surplus **lot 1 Townsite addition #20 (10 acres)** south of the City League Baseball Fields for potential housing project.

Choctaw wants to build 10 to 30 homes. Land was given to Hartshorne by Stipe. Don't have fair market value. Mayor suggest keeping some land for parking lot for fields. Put \$ back into the field complex.

Open for surplus

Motion Passes

Motion Roberts Second Jackson

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

- C. Discussion, consideration, and possible action to affirm the termination of the contract services with George M Kern, CPA, PC

Motion Passes

Motion Jackson Second Baker

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

- D. Discussion, consideration, and possible action in accepting a proposal for contract CPA Services.

Accept contract thru June 2024

Motion Passes

Motion Baker Second Roberts

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

- E. Discussion, consideration, and possible action to approve the contract for RAW Trucking and Construction for Phase II of City Hall Renovations.

25% down. Motion passes

Motion Roberts Second Shaw

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

- F. Discussion, consideration, and possible action to approve resolution for Records Retention.

Strike and bring back

Motion _____ Second _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

- G. Discussion, consideration, and possible action to hire CPA firm to assist with reconciliation of monthly and quarterly tax reports.

Strike and bring back

Motion _____ Second _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

Adjournment: 7:47

This agenda was filed in the office of the City Clerk and posted by 4:00PM on 03/13/2024, at the following locations.

- 1000 Pennsylvania Ave. Hartshorne, OK 74547
- 307 S 12th Street, Hartshorne, OK 74547
- Online at www.cityofhartshorne.com under GOVERNMENT, Meetings and Agendas 2024

By Kerry Porter, Clerk


Clerk

