

**THE HARTSHORNE CITY COUNCIL GENERAL MEETING
NOTICE AND AGENDA**

Hartshorne City Council

City of Hartshorne

307 S 12th Street

Hartshorne, Ok 74547

Date: August 19,2024

Time: 6:30 P.M.

Council Members, Paul Marean, Mark Roberts, Jessica Hackler, James Shaw, Jerry Earp, Sheryl Baker, David Spears, Gary Jackson, City Attorney, Joe Tate, Mayor, Ashley Faulkner, City Clerk Kerry Porter, and City Treasurer, Renee Montgomery, Open to Public.

1. **Call to Order** Time _____

2. **Roll Call**

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

3. **Prayer**

4. **Pledge of Allegiance**

5. Reports

Financial Report

Nutrition Report

Clerk-Court Report

Police Report

Neighborhood Watch Report

Fire Report

Treasurer Report

Street & Alley Maintenance Report

Mayor Report

Council Reports

6. Consent Agenda

- A. Approval of the amended minutes of the Regular Meeting on July 15,2024
- B. Approval of the Minutes of the Special Meeting on August 05,2024.
- C. Approval to pay bills for the month July 2024

Motion _____ Second _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

7. Public Communications

- A.** Mr. Leonard Walton would like to address the Council on getting a speed limit sign on the 300 block of South 11th.

Motion _____ Second _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

- B.** Monica Johnson would like to address the Council about appointing two people to the Housing Board of Commissioners.

Motion _____ Second _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

- C. Discussion, consideration, and possible action on the lease of the Hartshorne Baseball Fields.

Motion _____ Second _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

8. Correspondence

- A. Discussion, consideration, and possible action on the vote for 2024 Election of trustee at- large for Oklahoma Municipal Retirement Fund (OkMRF)

Motion _____ Second _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

- B.** Discussion, consideration, and possible action on hiring an attorney and contacting OMAG for action against former CPA Mike Kerns to recover monetary damages for negligent actions in his capacity as the CPA for the City of Hartshorne.

Motion _____ Second _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

9. Correspondence

- A. DISCUSSION AND POSSIBLE ACTION REQUEST FOR COUNCIL TO APPROVE AMENDING, ADDING VERBIAGE WITH NUMERIC INCREASE:**

CHAPTER 23. TRAILER PARKS AND MOBILE HOMES ARTICLE 2. LICENSE AND PERMIT. SECTION 23-11. FREE STANDING MOBILE, TRAVEL TRAILER, AND MANUFACTURED HOMES. ITEM F. ADDING NEW VERBIAGE ITEMS 6, 7, 8, 9, TO FOLLOW ITEM 5. & ADDING ITEM 11. TO FOLLOW ITEM 10.

6. The exterior siding, covering and window treatments of each home shall be of a type, quality, and appearance that is original or better material than that which the factory installed.

7. The foundation piers must bear upon reinforced poured concrete footings and should be placed level on firm undisturbed soil of adequate bearing capacity and constructed below the frost penetration depth.

8. Footings shall be constructed of "solid materials" such as reinforced concrete, masonry, steel or treated wood.

9. Tie downs will be anchored to the footings and are required to prevent flotation, collapse, or lateral movement.

11. Home shall have a minimum of 16-inch crawl space under the entire living area of the home.

THESE ITEMS WERE REMOVED DURING THE LAST AMENDMENT TO CHAPTER 23 AND SHOULD NOT HAVE BEEN OMITTED. THESE ITEMS ARE IMPORTANT REQUIREMENTS BY HUD AS WELL FOR THE SAFETY AND SECURING OF THE HOME.

Motion _____ Second _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

**B. DISCUSSION AND POSSIBLE ACTION ACCEPTING Resolution No. 08192024
Adding verbiage with numeric increase to Chapter 23 TRAILER PARKS AND MOBILE
HOMES Article 2. License and permit. Section 23-11 Free Standing Mobile, Travel
Trailer, and Manufactured Homes F. 1-16**

Motion _____ Second _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

**C. Discussion, consideration, and possible action regarding drainage issue for
City Hall.**

Motion _____ Second _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

D. Discussion, consideration, and possible action regarding interior City Hall bid specifications.

Motion _____ Second _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

E. Discussion, consideration, and possible action for purchasing QuickBooks software to replace Sage software for the financial system.

Motion _____ Second _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

F. Discussion, consideration, and possible action to select a vender for Porta Potty Services.

Motion _____ Second _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

G. Discussion, consideration, and possible action to approve the Budget for 2024-2025.

Motion _____ Second _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

- H. Discussion, consideration, and possible action to convene into executive session to discuss Employee reduction(s) or salary adjustments pursuant to Title 25 O.S. § Section 307 B (1)

Motion _____ Second _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

- I. Discussion, consideration, and possible action on employee reduction(s) or salary adjustments.

Motion _____ Second _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

J. Business not previously considered at the time of Agenda

Adjournment_____

This agenda was filed in the office of the City Clerk and posted by 4:00PM on 08/14/2024, at the following locations.

- 1000 Pennsylvania Ave. Hartshorne, OK 74547
- 307 S 12th Street, Hartshorne, OK 74547
- Online at www.cityofhartshorne.com under GOVERNMENT, Meetings and Agendas 2024

By Kerry Porter, Clerk

Clerk

SEAL