

**THE HARTSHORNE PUBLIC WORKS AUTHORITY
MEETING MINUTES**

**City of Hartshorne
307 S 12th Street
Hartshorne, OK 74547
Date: August 19, 2024
Time: 6:30 PM**

Council Members, Paul Marean, Mark Roberts, Jessica Hackler, James Shaw, Jerry Earp, Sheryl Baker, David Spears, Gary Jackson, City Attorney, Joe Tate, Mayor, Ashley Faulkner, City Clerk, Kerry Porter, and City Treasurer, Renee Montgomery, Open to Public.

1. **Call to Order** Time 11:49

2. **Roll Call**

Mark Roberts	1 <u>Present</u>
Paul Marean	2 <u>Present</u>
James Shaw	3 <u>Present</u>
Jessica Hackler	4 <u>Present</u>
Jerry Earp	5 <u>Present</u>
Sheryl Baker	6 <u>Present</u>
Gary Jackson	7 <u>Present</u>
David Spears	8 <u>Present</u>

3. **Prayer** Jerry Earp

4. **Pledge of Allegiance**

5. **Reports**

- **Financial Report** In Packet
- **PCWA Board Members Report** In Packet
- **PWA Maintenance Report** In Packet
- **Wastewater Plant Report** In packet
- **PWA Billing Report** In Packet

6. Consent Agenda

- A. Approval of the amended minutes of the regular PWA meeting on July 15,2024.
- B. Approval of the Minutes of the Special Meeting on August 5,2024.
- C. Approval to pay bills for the month of July 2024.

Motion Shaw Second Baker

Split A and B

Roll Call

Mark Roberts	1 <u>Abstain -No</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Abstain-No</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>No</u>

Motion Passes

Item C Approval to pay bills for July 2024

Motion Baker Second Hackler

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Abstain -No</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes

7. Ordinance

- A.** Discussion, consideration, and possible action on water turn off fees and late charges with deposit increase with emergency clause. (Roberts)

Motion _____ Second _____

Failed Lack of motion

Roll Call

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

- B.** Discussion, consideration, and possible action on accepting Resolution 8192024A with numeric increase to Section 19-4A (Roberts)

Motion _____ Second _____

Strike

Roll Call

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

C. Discussion, consideration, and possible action for deposit for water services and water turn on fees increase with an emergency clause (Roberts)

Motion Shaw Second Roberts

Roberts: it is now 150.00 and 25.00. raise it to 300.00 and 50.00.
Spears That's going to put a burden on our elderly
Jackson agrees I don't know about doubling it
Shaw I agree to 200.00 and 50.00
Amended to 200.00 Deposit and 50.00 Turn on fee

Roll Call

Motion Passes

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>No</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>No</u>

D. Discussion, consideration, and possible action on accepting Resolution 8192024C with numeric increase. (Roberts)

Motion Passes

Motion Roberts Second Shaw

Amended to 200.00 Deposit and 50.00 Turn on fee

Motion Passes

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>No</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>No</u>

E. Discussion, consideration, and possible action on the water rate to increase.
(Roberts)

Amended from 15 % to 25%

Motion Roberts Second Hackler

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>No</u>
Sheryl Baker	6 <u>No</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>No</u>

Motion Passes

F. Discussion, consideration, and possible action on accepting
Resolution 8192024E with numeric increase. (Roberts)

Amended from 15 % to 25%

Motion passes

Motion Roberts Second Hackler

Motion Passes

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>No</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>No</u>

G. Discussion, consideration, and possible action on the water tap fee to increase with an emergency clause. (Roberts)

Motion _____ Second _____

Fails lack of motion

Roll Call

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

H. Discussion, consideration, and possible action on accepting Resolution 8192024D with numeric increase. (Roberts)

Motion _____ Second _____

Strike

Roll Call

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

I. Discussion, consideration, and possible action for the sewer rate to increase
(Roberts)

Motion Roberts Second Hackler

Spears people can't afford that
Marean people are on fixed incomes
Ashley each item all 25%

Amended to 25%

Motion Passes

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>No</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>No</u>

J. Discussion, consideration, and possible action on accepting

Resolution 8192024B with numeric increase. (Roberts)

Amended to 25%

Motion Roberts Second Hackler

Motion Passes

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>No</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>No</u>

- K. Discussion, consideration, and possible action to increase the bulk water price from \$29.50 to \$45.00. (Roberts)

Motion Baker Second Roberts

Motion Passes

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

- L. Discussion, consideration, and possible action to approve the Budget for 2024-2025. (Roberts)

Motion Roberts Second Jackson

Motion Passes

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Abstain - No</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Abstain - No</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>No</u>

M. Discussion, consideration, and possible action to convene into executive session to discuss Employee reduction(s) or salary adjustments pursuant to Title 25 O.S. § Section 307 B (1) (Spears)

Motion Passes

Motion Baker Second Roberts

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>No</u>

N. Discussion, consideration, and possible action on employee reduction(s) or salary adjustments.

Reduction of PWA Billing Clerk Aaron Williams, PWA Clint Moody Street and Alley Bo Wilket and Hayden Curliss effective immediately

Motion Passes

Motion Baker Second Hackler

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>No</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>No</u>

O. Business not previously considered at the time of Agenda.

Ashley- Catherine Bailey will be Code Enforcement and PWA billing Clerk with no additional pay effective immediately

Motion Jackson Second Roberts

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>No</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>No</u>

Adjournment 12:31

This agenda was filed in the office of the City Clerk and posted by 4:00PM on 08/14/2024, at the following locations.

- 1000 Pennsylvania Ave. Hartshorne, OK 74547
- 307 S 12th Street, Hartshorne, OK 74547
- Online at www.cityofhartshorne.com under GOVERNMENT, Meetings and Agendas 2024

By Kerry Porter, Clerk


Clerk

SEAL

