**Mayor, Ashley Faulkner calls meeting to order**

**Roll Call**

Lauren Miller, Eddie Kelly, Sheryl Baker, Paul Marean, Gary Jackson, Jessica Hackler, Destiny Voegele, Tyson Brooks – Present 8

**Quorum established**

1. Baker makes motion to approve minutes as amended, from 11/4/2019. Marean seconds motion.

Miller, Kelly, Baker, Jackson, Hackler, Voegele, Yes Brooks, Pass, 7-1 Motion Passes

1. Baker makes motion to approve Special Meeting Minutes from 11.12.2019 and 11.19.2019. Brooks seconds motion. Miller, Kelly, Baker, Marean, Voegele, Brooks, Yes. Jackson, Hackler, No. Motion passes 6-2 Motion Passes
2. Mike Kern to present Financial Report
* Move to #21
1. Council was given a copy and notified of the Notice of Tort Claim Against the City of Hartshorne filed by Jeremy Pierce on November 6, 2019 for damages he alleges that he sustained as a result of the retaliation and wrongful termination incurred while employed as the Chief of Police.
2. Council action to approve paid holidays and holidays that City Hall will be closed for year 2020. Baker made motion to pass option one within packet and add Good Friday. Marean seconded motion. Baker, Kelly, Voegele, Marean, Yes. Brooks, Miller, No. Jackson, Hackler, Pass. 4 Yes, 2 No, 2 Pass, Motion Failed. Brooks made motion to pass option 2 to include Good Friday. Miller seconded motion. Marean, Miller, Brooks, Jackson, Yes. Voegele, No. Baker, Kelly, Hackler, Pass. 4 Yes, 1 No, 3 Pass. Motion Failed. Miller motions to pass option 1, side 2, add day after Thanksgiving, and Christmas Eve, making 12 paid holidays/closed days. Jackson, Baker, Kelly, Voegele, Hackler, Brooks, Miller Marean, Yes 8-0 Motion Passes.
3. Council action to approve dates of regular Council meetings for the year 2020. Baker makes motion to approve and move to 3rd Monday of each month. Brooks seconds motion. Jackson, Baker, Kelly, Voegele, Hackler, Brooks, Miller Marean, Yes 8-0 Motion Passes.
4. Council action to remove Mark Ward as the Tenant Commissioner at the Hartshorne Housing Authority. Baker makes motion to table. Miller seconds motion. Jackson, Baker, Kelly, Voegele, Hackler, Brooks, Miller Marean, Yes 8-0 Motion Passes.
5. Council action to appoint Amanda Crouch to the position of the Board of Commissioner for the Hartshorne Housing Authority. Baker makes motion to table. Miller seconds motion. Jackson, Baker, Kelly, Voegele, Hackler, Brooks, Miller Marean, Yes 8-0 Motion Passes.
6. Council action to approve City of Hartshorne Drug Testing Policy. Miller makes motion to table Voegele seconds motion. Jackson, Baker, Kelly, Voegele, Hackler, Brooks, Miller Marean, Yes 8-0 Motion Passes.
* Move to #18
1. Council action to approve City of Hartshorne Anti-Harassment and Non-Discriminatory Policy. Kelly motions to table. Jackson seconds motion. Jackson, Baker, Kelly, Voegele, Hackler, Brooks, Miller Marean, Yes 8-0 Motion Passes.
2. Council action to approve City of Hartshorne Social Media Policy. Jackson makes motion to table. Voegele seconds motion. Jackson, Baker, Kelly, Voegele, Hackler, Brooks, Miller Marean, Yes 8-0 Motion Passes.
3. Council action to approve City of Hartshorne Personnel Policy. Miller makes motion to table. Kelly seconds motion. Jackson, Baker, Kelly, Voegele, Hackler, Brooks, Miller Marean, Yes 8-0 Motion Passes.
4. Council discussion and action to approve City of Hartshorne Council Meeting Policy. Baker makes motion to table. Kelly seconds motion. Jackson, Baker, Kelly, Voegele, Hackler, Brooks, Miller Marean, Yes 8-0 Motion Passes.
5. Council action to approve and assign employee to complete the Generator Log Sheet. Voegele makes motion that maintenance department complete the generator log. Hackler seconds motion.

Miller, Kelly, Baker, Marean, Jackson, Hackler, Voegele, Yes Brooks, Pass. 7-1 Motion passes.

1. Council action to approve the City of Hartshorne Adjustment Policy and Guidelines. Voegele makes motion to table. Hackler seconds. Jackson, Baker, Kelly, Voegele, Hackler, Brooks, Miller Marean,

Yes 8-0 Motion Passes.

1. Council action on increasing salary of Chief Jerry Ford to $35,600 effective January 1, 2020.

Voegele makes motion. Jackson seconds motion. Jackson, Baker, Kelly, Voegele, Hackler, Brooks, Miller Marean, Yes 8-0 Motion Passes.

1. Council action Council action on approving the use of the short term asset CD to fund water leak detector.

 -Strike

* Move to #4
1. Council action on approving Tyler Colbert for temporary employment with maintenance department at $8 an hour for 90 days. Jackson made motion to approve 90 days at $8.00 per hour. Miller seconds motion. Miller, Kelly, Baker, Marean, Jackson, Hackler, Voegele, Brooks, YES. Motion passes 8-0
2. Council action on approving Thomas Irish for temporary employment with maintenance department at $8 an hour for 90 days. Jackson made motion to approve 90 days at $8.00 per hour. Miller seconds motion. Miller, Kelly, Baker, Marean, Jackson, Hackler, Voegele, Brooks, YES. Motion passes 8-0
* Move to #10
1. Council action on approving the lease agreement with Kibois Headstart for the Armory building.
* Strike
1. Council action to approve the Employee Clothing Policy. Jackson makes motion to approve Clothing Policy, effective January 1, 2020. Voegele seconds motion. Miller, Kelly, Baker, Marean, Jackson, Hackler, Voegele, Brooks, YES. Motion passes 8-0
* Move to #17
1. Council action to on approving Patrick Bolt to place a manufactured home at 1335 Shawnee Avenue.

Baker makes motion to approve manufactured home to be moved in. Kelly seconds motion. Jackson, Baker, Kelly, Voegele, Brooks, Miller, Marean, Yes. Hackler, No. Motion Passes, 7-1

1. Council action to approve Ordinance 2019-11-4 pertaining to changing verbiage in Chapter 1, Article 11, Section 1-31. Voegele makes motion to table. Miller seconds motion. Miller, Kelly, Baker, Marean, Jackson, Hackler, Voegele, Brooks, YES. Motion passes 8-0
2. Council action to approve the Emergency Clause for Ordinance 2019-11-4. – Strike
3. Council action to approve City of Hartshorne end of day policies and procedures. Miller makes motion to table. Brooks seconds motion. Miller, Kelly, Baker, Marean, Jackson, Hackler, Voegele, Brooks, YES. Motion passes 8-0
4. Council action: to resolute and amend Article 1, Section 14-1, A. 14. & 15. Paragraph word add on to: Article 1. Nuisances in General Section 14-1. Nuisances Defined: Public Nuisances; Private Nuisances.

14. Any motor vehicle (whether in operating condition or not) without a current vehicle plate as required by law for vehicles used on the public highways, when stored or kept in a residential district shall be deemed a nuisance.

15. Any motor vehicle in a dilapidated and or unworkable condition shall be deemed a nuisance when stored or kept in a residential district.

Motion to resolute and amend Article 1, Section 14-1, A. Items 14 & 15 to add the words “and or business” after residential and before district as well “an inoperable vehicle and” added after the word deemed and before the words a nuisance, to Article Section 14-1, A. Items 14 & 15 Baker makes motion to table. Brooks seconds motion. Miller, Kelly, Baker, Marean, Jackson, Hackler, Voegele, Brooks, YES. Motion passes 8-0

1. UPON MOTION PASS WILL READ AS FOLLOWS:

Article 1. Nuisances in General

Section 14-1. Nuisances Defined: Public Nuisances; Private Nuisances.

14. Any motor vehicle (whether in operating condition or not) without a current vehicle plate as required by law for vehicles used on the public highways, when stored or kept in a residential and or business district shall be deemed an inoperable vehicle and a nuisance.

15. Any motor vehicle in a dilapidated and or unworkable condition shall be deemed an inoperable vehicle and a nuisance when stored or kept in a residential and or business district. - Strike

1. Council action: to resolute and amend first paragraph of

Section 3-19 Dog and Cat Tax, Registration, Tag.

With an increase from the current tax of one dollar fee ($1.00) per year for every male or spayed female dog or cat more than six months of age, and a tax of two dollars ($2.00) per year for every female dog or cat more than six months of age that has not been spayed. Discussion and action: to resolute and amend first paragraph of

Section 3-19 Dog and Cat Tax, Registration, Tag.

With an increase from the current tax of one dollar fee ($1.00) per year for every male or spayed female dog or cat more than six months of age, and a tax of two dollars ($2.00) per year for every female dog or cat more than six months of age that has not been spayed. – Strike

1. Council action on approving blanket purchase order on general funds for General.

TH Rogers $1,500.00

True Value $1,500.00

Napa $1,500.00

Lindley’s $1,500.00

Job $7,500.00

Dolese $5,000.00

Auto Zone $1,500.00

Atwoods $1,500.00

Lowes $1,500.00

Baker makes motion to approve PO’s. Brooks seconds motion. Jackson, Baker, Kelly, Voegele, Hackler, Brooks, Miller Marean, Yes 8-0 Motion Passes

1. Council action on approving blanket purchase order on general funds as follows for Nutrition Center, as follows:

Lindleys $1,500.00

TH Rogers $500.00

True Value $500.00

Napa $500.00

Autozone $500.00

Atwoods $500.00

Lowes $500.00

Baker makes motion to approve blanket PO’s. Baker motion to. Brooks seconds motion. Jackson, Baker, Kelly, Voegele, Hackler, Brooks, Miller Marean, Yes 8-0 Motion Passes

**A**. **Discussion**

* Mayor’s Discussion
* Council Discussion

**B. Reports**

* Police Officer Report

Chief of Police, Jerry Ford

* Fire Chief Report

In packet

* Animal Control Report

CO/AC, Catherine Bailey

**C. Bank Transfers from General fund**

* to Equipment & Training
* to Technology Fund
* to Tax Account
* to Ambulance/Heavy Equipment Fund
1. Council action to pay bills for 11.1.2019 through 11.30.2019. Baker makes motion to pay bills. Brooks seconds motion. Jackson, Baker, Kelly, Voegele, Hackler, Brooks, Miller Marean, Yes 8-0 Motion Passes.
2. **ADJOURN**: Voegele makes motion to adjourn. Baker seconds. Jackson, Baker, Kelly, Voegele, Hackler, Brooks, Miller Marean, Yes 8-0 Motion Passes

Certification of Regular Meeting held on 12.9.2019.

Minutes submitted by:

City Clerk, Elizabeth Wilson

Minutes approved by:

 Mayor, Ashley Faulkner