Mayor, Ashley Faulkner calls meeting to order

Roll Call

Lauren Miller, Eddie Kelly, Sheryl Baker, Paul Marean, Gary Jackson, Jessica Hackler, Destiny Voegele – Present

Tyson Brooks – Absent

Quorum established

1. Voegele makes motion to approve minutes from 10/14/2019. Hackler seconds motion.

Miller, Kelly, Baker, Marean, Jackson, Hackler, Voegele – YES 7-0 Motion Passes

1. Jackson makes motion to approve Special Meeting Minutes from 10/22/2019. Miller seconds motion. Miller, Kelly, Baker, Marean, Jackson, Hackler, Voegele, YES.

Motion passes 7-0

1. Mike Kern to present Financial Report. – STRIKE Mike no longer present
2. Council action on approving insurance company as the city’s insurance provider. Baker makes motion to table to November 12th so more bids can be received. Deadline for bids set at 11/12/2019 @ 4:00 pm. Kelly, Baker, Marean, Jackson, Miller, YES, Hackler, NO,

Voegele, PASS - 5 YES, 1 NO, 1 PASS - Motion passes 5-1-1

1. Council action on approving EMS services as the City’s ambulance service. Baker makes motion to maintain Pafford as City’s ambulance service, Kelly seconds motion. Kelly, Baker, Marean, Jackson, Miller, Hackler, YES, Voegele, PASS - 6 YES, 1 PASS - Motion passes 6-1
2. Council action on hiring Catherine Bailey as Animal Control/Code Enforcement @ $9.00 per hour. Miller, Kelly, Baker, Marean, Jackson, Hackler, Voegele, YES.

Motion passes 7-0

1. Council action on approving the hire of Carolyn Holt as assistant cook/dishwasher at $8.00 per hour. Baker makes motion to approve Holt as cook/dishwasher. Kelly seconds motion. Miller, Kelly, Baker, Marean, Jackson, Hackler, Voegele, YES. Motion passes 7-0
2. Council action on the approval of clothing for all City Employees. STRIKE
3. Council action on approving cleaning bid. STRIKE
4. Council action on approving contractor for library repairs. Baker makes motion to approve Danny Munoz as contractor. Kelly seconds motion. Miller, Kelly, Baker, Marean, Jackson, Hackler, Voegele, YES. Motion passes 7-0
5. Council approval of the removal of trees on west side of City Hall. Baker makes motion to accept the bid from Chance Tree Services. Kelly seconds motion. Hackler seconds motion.

Miller, Kelly, Baker, Marean, Jackson, Hackler, Voegele, YES. Motion passes 7-0

1. Council action on accepting to raise per year fee of canine and feline license. Voegele makes motion to table and bring back as ordinance. Hackler seconds motion. Miller, Kelly, Baker, Marean, Jackson, Hackler, Voegele, YES. Motion passes 7-0

Baker requests that Kibois Director be brought to Council at this time due to length of time waiting. Mark Ward presented to the Council that Kibois would pay half of roof repair bill. Council advised that he get estimates and present them at next Council Meeting.

1. Aaron Williams spoke to Council with concerns of social media being used. It was advised that social meeting use for the city to stop due to legal issues.
2. Council action on approving 4, 30 yard roll off dumpsters for the public to use during the holidays. Jackson made motion to get dumpsters with the agreement to not exceed $2,000.00. Baker seconded motion. Miller, Kelly, Baker, Marean, Jackson, Hackler, Voegele, YES. Motion passes 7-0
3. Council action to approve Expressing Vending Company to place a soda and snack machine in City Hall. Baker makes motion to allow set up. Jackson seconds motion. Miller, Kelly, Baker, Marean, Jackson, Hackler, Voegele, YES. Motion passes 7-0
4. Council action to accept and approve Ordinance 2019-11-4 pertaining to amending Chapter 1, Article 11, Section 1-31 of Hartshorne City Code to change verbiage pertaining to Salaries of Firemen at the Hartshorne Volunteer Fire Dept. making it Clothing Allowance/Run Money. Miller made motion to table for approval of Fire Chief. Miller, Kelly, Baker, Marean, Jackson, Hackler, Voegele, YES. Motion passes 7-0
5. Council action to accept and approve Emergency Clause in Ordinance 2019-11-4.

STRIKE from agenda

1. Council action to accept and approve the creation of a Personnel Committee to assist the Mayor with tasks that include, but are not limited to, assisting mayor with employee reviews, creating job descriptions, and informing council of all employee issues. Hackler made motion to create a Personnel Committee. Jackson seconds motion. Miller, Kelly, Baker, Marean, Jackson, Hackler, Voegele, YES. Motion passes 7-0
2. PWA, Specialist, Aaron Williams to address Council. STRIKE this item.
3. Council action on purchasing 2-5 fire hydrants. Voegele made motion to purchase hydrants and not exceed $9,000.00 out of PWA. Jackson seconded motion. Miller, Kelly, Baker, Marean, Jackson, Hackler, Voegele, YES. Motion passes 7-0
4. Council to approve Blanket PO for General Fund – Item was STRIKEN.
5. Council to approve paying bills for 10.1.2019 through 10.31.2019 Baker made motion to pay bills. Jackson seconds motion. Miller, Kelly, Baker, Marean, Jackson, Hackler, Voegele, YES. Motion passes 7-0

**A.** **Discussion**

1. **Mayor’s Discussion**
* Set Special Meeting for 9/30/2019 @ 6:30

2**. Council Discussion**

* + - Discussion on Cemetery issues.

Damaged stones

Wet grass on stones

Clean up of piled grass and flowers thrown all over by mower/weed eater.

* + - Brush Hogging locations MUST be on Billing.
		- Drug Testing is done here on location (all billing is ok)

**B. Reports**

1. **Police Officer Report**
	* + Jordan James to attend CLEET in late October
		+ Presentation of Officer Complaint Form
2. **Fire Chief Report**
* In packet
1. **Animal Control Report**
* Jerry Ford

C. **Bank Transfers from General fund**

1. to Equipment & Training
2. to Technology Fund
3. to Tax Account
4. to Ambulance/Heavy Equipment Fund

**ADJOURN**:

Baker makes motion to adjourn. Kelly seconds motion. Miller, Kelly, Baker, Marean, Jackson, Hackler, Voegele, YES. Motion passes 7-0

Certification of Regular Meeting held on 11.4.2019.

Minutes submitted by:

City Clerk, Elizabeth Wilson

Minutes approved by:

 Mayor, Ashley Faulkner