**HARTSHORNE CITY COUNCIL GENERAL MEETING NOTICE AND AGENDA**

**Hartshorne City Council**

**City of Hartshorne**

**307 S12th Street**

**Hartshorne, OK 74547**

**Date: 10.16.2023**

**Time: 6:30 PM**

**Council Members, Paul Marean, Mark Roberts, Jessica Hackler, James Shaw, Jerry Earp, Sheryl Baker, David Spears, Gary Jackson, City Attorney, Joe Tate, Mayor, Ashley Faulkner, and City Treasurer, Renee Montgomery, Open to Public.**

**1. Call to Order** Time\_\_\_6:39PM

**2.** **Roll Call**

Mark Roberts 1 Present

Paul Marean 2 Present

James Shaw 3 Present

Jessica Hackler 4 Absent

Jerry Earp 5 Present

Sheryl Baker 6 Present

Gary Jackson 7 Present

David Spears 8 Present

**3. Reports**

* **Financial Report**
* **Nutrition Report**

**-***Nutrition Director to get additional quotes for central heat and air units and verify warranty. She is to call McAlester Mechanical- Bobby*

* **Clerk-Court/Ticket Report**
* **Police Report**
* **Neighborhood Watch Report**
* **Fire Report**
* **Treasurer Report**
* **Street & Alley Maintenance Report**
* **Mayor Report**
* **Council Reports**

**-**Possibly double hookups at home on cemetery road and business on Apollo and Jupiter. Code Enforcement will be handling.

**-***PWA crew to assist with resident tinhorn*

**4. Consent Agenda**

1. Approval of the minutes of the regular meeting on 09.18.2023
2. Approval of the minutes of the special meeting on 09.26.2023
3. Approval of the minutes of the special meeting on 10.04.2023
4. Approval to pay bills for the month of September 2023

Motion\_\_\_Shaw Second\_\_\_Baker

**Roll Call**

Mark Roberts 1 Yes

Paul Marean 2 Yes

James Shaw 3 Yes

Jessica Hackler 4 Absent

Jerry Earp 5 Yes

Sheryl Baker 6 Yes

Gary Jackson 7 Yes

David Spears 8 Yes

**7 – Yes Motion Passes**

**5. Ordinances**

1. Discussion, consideration, and possible action to amend Article 7 Recording Fees of Cemetery Lot Deeds and Fees for Grave Openings Section 6-16 Recording Fees of Cemetery Lot Deeds and Fees for Grave Openings. Section B-B1 (Marean)

Motion\_\_\_Marean Second\_\_\_Spears

*Marean motion to table, Spears second.*

**Roll Call**

Mark Roberts 1 Yes

Paul Marean 2 Yes

James Shaw 3 Yes

Jessica Hackler 4 Absent

Jerry Earp 5 Yes

Sheryl Baker 6 Yes

Gary Jackson 7 Yes

David Spears 8 Yes

**7– Yes Motion Passes**

1. Discussion, consideration, and possible action to repeal Article 3. General Rules Section 6-4 General Rules. K-7. (Marean)

Motion\_\_\_Marean Second\_\_\_Spears

*Marean motion to table, Spears second. Mr. Tate to get more information.*

**Roll Call**

Mark Roberts 1 Yes

Paul Marean 2 Yes

James Shaw 3 Yes

Jessica Hackler 4 Absent

Jerry Earp 5 Yes

Sheryl Baker 6 Yes

Gary Jackson 7 Yes

David Spears 8 Yes

**7– Yes Motion Passes**

**6. Executive Session**

1. Discussion, consideration, and possible action to convene into executive session pursuant to 25 OK Stat § 25-307 (B) (2) to discuss hiring for the position of the unexpired term of City Clerk.

Motion\_\_\_Shaw Second\_\_\_Baker

**Roll Call**

Mark Roberts 1 Yes

Paul Marean 2 Yes

James Shaw 3 Yes

Jessica Hackler 4 Absent

Jerry Earp 5 Yes

Sheryl Baker 6 Yes

Gary Jackson 7 Yes

David Spears 8 Yes

**7 – Yes Motion Passes**

**7. Correspondence**

1. Discussion, consideration, and possible action to approve the placement of a bench at the grave of Edward Suter (Treasurer)

Motion\_\_\_Roberts Second\_\_\_Shaw

*Discussion- Baker would like to stay with the ordinance.*

**Roll Call**

Mark Roberts 1 Yes

Paul Marean 2 Yes

James Shaw 3 Yes

Jessica Hackler 4 Absent

Jerry Earp 5 Yes

Sheryl Baker 6 No

Gary Jackson 7 Yes

David Spears 8 Yes

**6 – Yes 1- No Motion Passes**

1. Discussion, consideration, and possible action to appoint a qualified applicant for the unexpired term of City Clerk.

Motion\_\_\_Roberts\_ \_ Second\_\_\_Jackson

*Motion for Kerry Porter with start date of 10.30.2023.*

**Roll Call**

Mark Roberts 1 Yes

Paul Marean 2 Yes

James Shaw 3 Yes

Jessica Hackler 4 Absent

Jerry Earp 5 Yes

Sheryl Baker 6 Yes

Gary Jackson 7 Yes

David Spears 8 Yes

**7 – Yes Motion Passes**

1. Discussion, consideration, and possible action to approve the Holiday Schedule for the year 2024. (Williams)

Motion\_\_\_Baker \_ Second\_\_\_Jackson

*Motion to amend Holiday Schedule to remove July 5th and Change December 25th and 26th to December 24th and 25th.*

**Roll Call**

Mark Roberts 1 Yes

Paul Marean 2 Yes

James Shaw 3 Yes

Jessica Hackler 4 Absent

Jerry Earp 5 Yes

Sheryl Baker 6 Yes

Gary Jackson 7 Yes

David Spears 8 Yes

**7 – Yes Motion Passes**

1. Discussion, consideration, and possible action to approve AirMedCare Network for city employees at $75.00 per person. Payment to be deducted from employee pay.

Motion\_\_\_Baker \_ Second\_\_\_Shaw

*Motion to table. Check to see which employees are interested.*

**Roll Call**

Mark Roberts 1 Yes

Paul Marean 2 Yes

James Shaw 3 Yes

Jessica Hackler 4 Absent

Jerry Earp 5 Yes

Sheryl Baker 6 Yes

Gary Jackson 7 Yes

David Spears 8 Yes

**7 – Yes Motion Passes**

1. Discussion, consideration, and possible action to confirm the only names that should reflect on night deposit at First National Bank are as follows: Renee Montgomery, Ashley Faulkner, and Jessica Hackler.

Motion\_\_\_\_\_Baker Second\_\_\_\_\_\_\_\_Shaw

**Roll Call**

Mark Roberts 1 Yes

Paul Marean 2 Yes

James Shaw 3 Yes

Jessica Hackler 4 Absent

Jerry Earp 5 Yes

Sheryl Baker 6 Yes

Gary Jackson 7 Yes

David Spears 8 Yes

**7 – Yes Motion Passes**

1. Discussion, consideration, and possible action to seek an opioid grant award. (Ford)

Motion\_\_\_\_\_Roberts Second\_\_\_\_\_\_\_\_Jackson

**Roll Call**

Mark Roberts 1 Yes

Paul Marean 2 Yes

James Shaw 3 Yes

Jessica Hackler 4 Absent

Jerry Earp 5 Yes

Sheryl Baker 6 Yes

Gary Jackson 7 Yes

David Spears 8 Yes

**7 – Yes Motion Passes**

1. Discussion, consideration, and possible action to amend agenda policy. (Spears)

Motion\_\_\_\_\_Spears Second\_\_\_\_\_\_\_\_Roberts

*Motion to use numbers instead of letters, take off limits to number on items on the agenda, discussion to occur prior to motions.*

**Roll Call**

Mark Roberts 1 Yes

Paul Marean 2 Yes

James Shaw 3 Yes

Jessica Hackler 4 Absent

Jerry Earp 5 Yes

Sheryl Baker 6 No

Gary Jackson 7 No

David Spears 8 Yes

**5 – Yes 2- No Motion Passes**

1. Discussion, consideration, and possible action to set and approve Council Meeting Dates for the year 2024.

Motion\_\_\_Baker \_ Second\_\_\_Marean

*Motion to amend January Meeting to be Tuesday, January 16th and February meeting to be Tuesday, February, 20th.*

**Roll Call**

Mark Roberts 1 Yes

Paul Marean 2 Yes

James Shaw 3 Yes

Jessica Hackler 4 Absent

Jerry Earp 5 Yes

Sheryl Baker 6 Yes

Gary Jackson 7 Yes

David Spears 8 Yes

**7 – Yes Motion Passes**

1. Discussion, consideration, and possible action to open position for office clerk at Hartshorne City Hall (Shaw, tabled at 10.4.2023 meeting)

Motion\_\_\_Baker \_ Second\_\_\_Jackson

*Motion to strike.*

**Roll Call**

Mark Roberts 1 Yes

Paul Marean 2 Yes

James Shaw 3 Yes

Jessica Hackler 4 Absent

Jerry Earp 5 Yes

Sheryl Baker 6 Yes

Gary Jackson 7 Yes

David Spears 8 Yes

**7 – Yes Motion Passes**

1. Discussion, consideration, and possible action regarding estimate for Nutrition Center Central Heat and Air unit.

Motion\_\_\_Jackson \_ Second\_\_\_Roberts

*Motion to approve up to $13,500, needs to have warranty and best package and price will be the chosen with Mayor approval.*

**Roll Call**

Mark Roberts 1 Yes

Paul Marean 2 Yes

James Shaw 3 Yes

Jessica Hackler 4 Absent

Jerry Earp 5 Yes

Sheryl Baker 6 Yes

Gary Jackson 7 Yes

David Spears 8 Yes

**7 – Yes Motion Passes**

1. Discussion, consideration, and possible action to approve the following properties for abatement:
   1. LOTS 12 &; 13 BLK 97, 914 PENNSYLVANIA AVENUE
   2. LOT 8 BLK 64, 507 KIOWA AVENUE (NEIGHBOR COMPLAINT)
   3. LOT 4 BLK 155, 606 CARBON AVENUE (ABATEMENT EXPIRES OCT 17, 2023, NEIGHBOR COMPLAINT)

Motion\_\_\_Baker \_ Second\_\_\_Roberts

**Roll Call**

Mark Roberts 1 Yes

Paul Marean 2 Yes

James Shaw 3 Yes

Jessica Hackler 4 Absent

Jerry Earp 5 Yes

Sheryl Baker 6 Yes

Gary Jackson 7 Yes

David Spears 8 Yes

**7 – Yes Motion Passes**

**8. New Business**

**9. Adjournment** Time: 8:40PM

This agenda was filed in the office of the City Clerk and posted by 4:00PM on 10.11.2023, at the following locations.

* 1000 Pennsylvania Ave. Hartshorne, OK 74547
* 307 S 12th Street, Hartshorne, OK 74547
* Online at [www.cityofhartshorne.com](http://www.cityofhartshorne.com) under GOVERNMENT, Meetings and Agendas 2023

By Renee Montgomery, Treasurer

SEAL

Treasurer