

THE HARTSHORNE CITY COUNCIL GENERAL MEETING
NOTICE AND AGENDA AMENDED MINUTES

Hartshorne City Council

City of Hartshorne

307 S 12th Street

Hartshorne, Ok 74547

Date: 01/16/2024

Time: 6:30 P.M.

Council Members, Paul Marean, Mark Roberts, Jessica Hackler, James Shaw, Jerry Earp, Sheryl Baker, David Spears, Gary Jackson, City Attorney, Joe Tate, Mayor, Ashley Faulkner, City Clerk Kerry Porter, and City Treasurer, Renee Montgomery, Open to Public.

1. Call to Order Time 6:57

2. Roll Call

Mark Roberts	1 <u>Present</u>
Paul Marean	2 <u>Present</u>
James Shaw	3 <u>Present</u>
Jessica Hackler	4 <u>Present</u>
Jerry Earp	5 <u>Present</u>
Sheryl Baker	6 <u>Present</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Present</u>

3. Prayer

4. Pledge of Allegiance

. **Reports**

Financial Report

Nutrition Report

Clerk-Court Report

Police Report

Neighborhood Watch Report

Fire Report

Treasurer Report

Street & Alley Maintenance Report

Mayor Report

Council Reports

6. Consent Agenda

- A. Approval of the minutes of the regular meeting on 12.18.2023
- B. Approval to pay bills for the month of December 2023

Motion Passed

Motion Shaw Second Baker

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes--</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

7. Correspondence

- A. Discussion, consideration, and possible action on Mutual Inter-Agency Agreement between The Pittsburg County Sheriff's Office and the City of Hartshorne in that both parties through their respective law enforcement agencies being geographically located and their efforts being one in the same to promote and preserve the safety and welfare of the public and to maintain social order. (Ford)

Spears stated if you sign, city will be liable for any thing that goes wrong. They have another contract you can sign.

Ford if council don't approve, we will not participate Mutual aid is great thing to have. The calls we respond to, would only be life or death.

Spears Roadblocks out side city you are responsible Ford we are.

Motion Passed

Motion Baker Second Roberts

Roll call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes--</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>No</u>

- B.** Discussion, consideration, and possible action to approve the retirement.
of Dewayne Braswell from the Hartshorne Police Department. (Ford)

Retirement letter from Police Department read by Ford

Braswell 2003-2024 Badge 308 Retired

Motion passed

Motion _____ Baker _____ Second _____ Roberts _____

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes--</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

- C. Discussion, consideration, and possible action to accept bids on the lease of the Hartshorne Rodeo Arena. (Faulkner)

Randy /Angie Wilcox & Terri/Trevor Smith was the only bid @ \$1005.00 a year .

Amended per Tate to City of Hartshorne must be additionally insured on Insurance policy

Motion Passed

Motion Spears Second Roberts

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes--</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

- D. Discussion, consideration, and possible action release Jared Waterbury, Destiny Voegelé, Dusty Wright, and Chris Schumacher from the Hartshorne Fire Department roster. (Barone)

Motion Passed

Motion Baker Second Roberts

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes--</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

- E. Discussion, consideration, and possible action assign Renee Montgomery as the authorized agent for the Oklahoma Municipal Retirement Fund.

(R Montgomery)

Amended to add Clerk and Treasurer

Motion passes

Motion Spears Second Roberts

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes--</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

- F. Discussion, consideration, and possible action to accept sealed bids for Phase 2 on replacing all doors, windows and replacing store front (Fasha) sheet metal and trim. (Roberts)

Roberts : Need to be put in paper and on City Website

AMENDED (*February 20, 2024 General Council Meeting*): Roberts states: Filling west window and area approximately 15'3"x 92' (112'.5" square feet) w/ 8" blocks , concrete repair and prepped for paint.

Motion Passed

Motion Shaw Second Spears

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes--</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

- G** Discussion, consideration, and possible action to Accept the City of Hartshorne Project (17804 CDBG 19) as complete and that final payments to all vendors have been authorized.

CDBG19 Crysta speaks Waste water treatment close out (Reapply)

Motion Passed

Motion Roberts Second Baker

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes--</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

- G. Discussion, consideration, and possible action to Public Hearing - To discuss the recently completed Community Development Block Grant (17804 CDBG 19) utilized for City of Hartshorne Wastewater improvements.

Kim Rose Closing out Cdbg19, close out , pay, and apply again in May 2nd public hearing by HUD, awarded in 2020.sewer lines etc.. Final inspection Nov9 2023Dept of commerce is doing a desk meeting.

Motion Passed

Motion Baker Second Shaw

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes--</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

H. Discussion, consideration, and possible action to Review and approve final pay app and closeout documents for the CDBG Wastewater System Improvements Project.

Final Payment

Motion Passed

Motion Spears Second Baker

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes--</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

- I. Discussion, consideration, and possible action to Review and approve substantial completion form and accept the CDBG Wastewater Improvements Project as complete.

Motion Passed

Motion Roberts Second Shaw

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes--</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

- J. Discussion, consideration, and possible action to Review and approve ISG invoice for CDBG Wastewater System Improvements Project.

Motion Passed

Motion _____ Spears _____ Second _____ Baker _____

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes--</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

- L. Discussion, consideration, and possible action to add Amazon as a vender with a blanket purchase order. (R Montgomery)

Amended to blanket amount same as Staples

Motion passed

K. Motion Spears Second Baker

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes--</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

- L. Discussion, consideration, and possible action to approve the contract terms with RAW Construction for the city hall improvements.

Amended to 25% up front, 25% walls, 50% completion. Prices going up 18% February 1st

Will order to lock in price

Motion Passed

Motion _____ Spears _____ Second _____ Roberts _____

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes--</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

- M. Discussion, consideration, and possible action regarding inventory/asset management duties. (Kern)

Motion to Table

Motion Roberts Second Baker

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes--</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

8. Abatement

- A. Discussion, consideration, and possible action to S 65' LOT 6 BLK 103, 111 S.15TH STREET (VERBAL COMPLAINT)

DEEM PROPERTY PUBLIC NUISANCE

N 50' LOTS 5 & 6 BLK 69, 206 N 13TH STREET (VERBAL COMPLAINT)

DEEM PROPERTY PUBLIC NUISANCE

Motion Passed

Motion Roberts Second Shaw

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes--</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

8. **Ordinances**

A. Discussion, consideration, and possible action to amend Chapter 3 Article 4

Pound: establishment, operation, section 3-27 fees for impounding.

Previously, approved but never ran in newspaper.

Motion Passed

Motion Roberts Second Baker

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes--</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Yes</u>

Adjournment 8:21

This agenda was filed in the office of the City Clerk and posted by 4:00PM on 01.12.2024, at the following locations.

- 1000 Pennsylvania Ave. Hartshorne, OK 74547
- 307 S 12th Street, Hartshorne, OK 74547
- Online at www.cityofhartshorne.com under GOVERNMENT, Meetings and Agendas 2024

By Kerry Porter, Clerk


Clerk

SEAL



Mayor