

**PUBLIC WORKS AUTHORITY
MEETING AND AGENDA MINUTES
Hartshorne City Council
City of Hartshorne**

**1101 Pennsylvania Avenue
Hartshorne, OK 74547
Date: September 15, 2025
Time: 6:30 P.M.**

**Council Members: Rhonda Dugan, Pamela Henne, James Shaw, Jessica Hackler, Jerry Earp,
Amber Shumway, Gary Jackson, David Spears, City Attorney, Joe Tate, Mayor, Ashley
Faulkner, City Clerk Kerry Porter, and City Treasurer, Renee Montgomery, Open to Public.**

1. Call to Order Time 6:32

2. Roll Call

Rhonda Dugan	1 <u>Present</u>
Pamela Henne	2 <u>Present</u>
James Shaw	3 <u>Present</u>
Jessica Hackler	4 <u>Present</u>
Jerry Earp	5 <u>Present</u>
Amber Shumway	6 <u>Present</u>
Gary Jackson	7 <u>Present</u>
David Spears	8 <u>Absent</u>

3. Prayer

4. Pledge of Allegiance

5. Reports:

Financial Report

PWA Board Members Report

PWA Maintenance Report

Wastewater Plant Report

PWA Billing Report

6. Consent Agenda:

- A. Approval of the Minutes of the PWA Meeting on July 21, 2025.
- B. Approval of the Minutes of the Special General Meeting on August 5, 2025.
- C. Approval of the Minutes of the PWA Meeting on August 18, 2025
- D. Approval of paying bills for the month of August 2025.

Motion Shaw Second Jackson

Motion Passes

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

- E. Discussion, consideration, and possible action to approve the amendment of a 7% increase on current residential rates & A. Commercial rates of Chapter 19. Public Utilities and Other Enterprises. Article 1. Water Services Section 19-7 Water Rates. Residential Rates A. Commercial Rates

Motion passes

Motion Jackson Second Dugan

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>No</u>
James Shaw	3 <u>No</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

- F. Discussion, consideration, and possible action to approve the amendment of an increase on current bulk water access rates Chapter 19. Public Utilities and Other Enterprises. Article 1. Water Services Section 19-7.3 Bulk Water Access Rates.

Motion Passes

Motion Jackson Second Shaw

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

- G. Discussion, consideration, and possible action to approve the amendment of an increase on current bulk water access rates Chapter 20. Solid Waste Disposal Article 2. Fees Section 20-8 Fees to be charged.

Motion Jackson Second Shaw

Motion Passes

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

- H. Discussion, consideration, and possible action to approve the amendment of a 7% increase on current Chapter 19. Public Utilities and Other Enterprises. Article 3. Sanitary Sewer System Section 19-26 Sanitary Sewer Rates. A. Residential Rates B. Commercial Rates

Motion Jackson Second Shaw

Motion passes

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

- I. Discussion, consideration, and possible action to **consider** AND TAKE ACTION WITH RESPECT TO RESOLUTION NO. 09/15/2025 R2 ACCEPTING THE OFFER OF THE UNITED STATES OF AMERICA, ACTING THROUGH RURAL UTILITIES SERVICE, FORMERLY KNOWN AS FARMERS HOME ADMINISTRATION, TO MAKE A GRANT IN THE AMOUNT OF \$2,310,000; APPROVING AND AUTHORIZING THE EXECUTION OF THE ASSOCIATION WATER AND WASTE SYSTEM GRANT AGREEMENT; RATIFYING AND CONFIRMING WATER RATES; APPROVING AND AUTHORIZING PAYMENT OF ATTORNEY AND ENGINEER FEES AND EXPENSES; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Motion passes

Motion Jackson Second Shaw

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

- J. Discussion, consideration, and possible action to CONSIDER AND TAKE ACTION WITH RESPECT TO RESOLUTION NO. 09/15/2025 R3 AUTHORIZING THE HARTSHORNE PUBLIC WORKS AUTHORITY, (THE "AUTHORITY") TO ISSUE ITS PROMISSORY NOTE (THE "NOTE") TO F&M BANK IN THE AGGREGATE PRINCIPAL AMOUNT OF \$7,048,000 TO PROVIDE INTERIM FINANCING IN CONNECTION WITH USDA RURAL DEVELOPMENT PERMANENT FINANCING FOR WATER SYSTEM IMPROVEMENTS; WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE NOTE TO BE SOLD ON A NEGOTIATED BASIS; APPROVING AND AUTHORIZING THE EXECUTION OF DOCUMENTS IN CONNECTION WITH THE FINANCING; APPROVING PROFESSIONAL SERVICES AGREEMENTS; DIRECTING DISBURSEMENT OF FUNDS IN CONNECTION WITH THE INTERIM FINANCING; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Motion Passes

Motion Jackson Second Hackler

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

- K. Discussion, consideration, and possible action to Review and approve Contract and Notice of Award for Section A of the Water System Improvements Project.

Strike

Motion _____ Second _____

Roll Call

Rhonda Dugan	1 _____
Pamela Henne	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Amber Shumway	6 _____
Gary Jackson	7 _____
David Spears	8 _____

- L. Review and approve Contract and Notice of Award for Section B of the Water System Improvements Project.

STRIKE

Motion _____ Second _____

Roll Call

Rhonda Dugan	1 _____
Pamela Henne	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Amber Shumway	6 _____
Gary Jackson	7 _____
David Spears	8 _____

- M. Discussion, consideration, and possible action to discuss the parking spaces at 10th & Penn.

Motion Fails

Motion _____ Jackson _____ Second _____ Shumway _____

Roll Call

Rhonda Dugan	1 <u>Yes</u> _____
Pamela Henne	2 <u>No</u> _____
James Shaw	3 <u>No</u> _____
Jessica Hackler	4 <u>Yes</u> _____
Jerry Earp	5 <u>Abstain-No</u> _____
Amber Shumway	6 <u>Yes</u> _____
Gary Jackson	7 <u>Yes</u> _____
David Spears	8 <u>Absent</u> _____

- N. Discussion, consideration, and possible action to discuss the repair of the 2010 Chevrolet truck at Sparks Automotive.

Motion _____ Jackson _____ Second _____ Hackler _____

Table Bring back in October

Roll Call

Rhonda Dugan	1 <u>Yes</u> _____
Pamela Henne	2 <u>Yes</u> _____
James Shaw	3 <u>Yes</u> _____
Jessica Hackler	4 <u>Yes</u> _____
Jerry Earp	5 <u>Yes</u> _____
Amber Shumway	6 <u>Yes</u> _____
Gary Jackson	7 <u>Yes</u> _____
David Spears	8 <u>Absent</u> _____

O. Council discussion and possible action regarding trash charges for Republic Services employees that reside in Hartshorne.

Motion to follow the City Ordinance

Motion Jackson Second Shaw

Motion Passes

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

P. Discussion, consideration, and possible action to Review and approve Amendment to Owner-Engineer Agreement.

Strike

Motion _____ Second _____

Roll Call

Rhonda Dugan	1 _____
Pamela Henne	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Amber Shumway	6 _____
Gary Jackson	7 _____
David Spears	8 _____

Special Meeting Tuesday September 30, 2025 6:30 P.M.

Adjournment Time 7:39

This agenda was filed in the office of the City Clerk and posted by 4:00PM on 09.10.2025 at the following locations.

- 1101 Pennsylvania Ave. Hartshorne, OK 74547
- Online at www.cityofhartshorne.com under GOVERNMENT, Meetings and Agendas 2025


Clerk

