

**THE HARTSHORNE CITY COUNCIL GENERAL
AGENDA MEETING MINUTES**

Hartshorne City Council

City of Hartshorne

1101 Pennsylvania Avenue Hartshorne, Ok 74547

Rescheduled from May 19,2025

due to inclement weather

Date: May 22,2025

Time: 6:30 P.M.

**Council Members: Rhonda Dugan, Pamela Henne, James Shaw, Jessica Hackler, Jerry Earp,
Amber Shumway, Gary Jackson, David Spears, City Attorney, Joe Tate, Mayor, Ashley
Faulkner, City Clerk Kerry Porter, and City Treasurer, Renee Montgomery, Open to Public.**

1. Call to Order Time 6:30 P.M.

2. Roll Call

Rhonda Dugan	1 <u>Present</u>
Pamela Henne	2 <u>Present</u>
James Shaw	3 <u>Present</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Present</u>
Amber Shumway	6 <u>Present</u>
Gary Jackson	7 <u>Present</u>
David Spears	8 <u>Absent</u>

3. Prayer Mr. Jerry Earp

4. Pledge of Allegiance

5. Reports:

Financial Report April we are up slightly by \$30,000 by the end of April, we are operating above 10 months in \$147,000.00 sales and use tax. Sales tax is \$71,000 more than budget use \$35000.00 more. We are trending above inflation rate CPA states we need to stay on Est of needs . The timing is specific it gives you a little extra time.

Nutrition Report sack lunches Tuesday

Clerk-Court Report Transfer on receipts are for the OTC Tax Intercepts we have collected

Police Report

Chamber of Commerce

Neighborhood Watch Report

Fire Report Mayor stated our Fire Dept has done a great job during the tornado. Barone stated that Blanco tornado was a ef2 may go to a ef3. Outside Blanco it split into 2 tornados One went over us, and one went North. East of Hartshorne lots of trees and roofs were damaged. No injuries. The mayor stated that the public shelter at the Dome was well managed. And the sirens worked great Barone stated that new program is our siren will go off if anywhere in Pittsburg County has a tornado warning.

Treasurer Report

Street & Alley Maintenance Report

Mayor Report

Council Reports Jackson stated he was glad to see flags up but need to see about getting new flags as these were worn. Thanks go out to Randy Wilcox for helping put them out.

6. Consent Agenda

- A. Approval of the minutes of the General Meeting on April 21, 2025
- B. Approval of paying bills for the month of April 2025.

Motion Shaw Second Jackson

Roll Call

Motion Passed

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

7. Discussion, consideration and action for Charl Beauchat to discuss fencing and activities at the Community Center.

Motion to move fence to back of building.

Motion passed

On the left-hand side of the building the gate blocks off the two overhead doors that open into the yard. Grizzly Fencing offered to move the fence to the back of the building. I would ask the city to put a sign on the gate for city employees to keep the gate locked. I would like to put green mesh up on the fencing. At no cost to the city. She stated that James Shaw has a problem with her. James stated that the Armory belongs to the city and the city always has access to the building. He felt that the Chamber of Commerce does not need an office in the Armory. She stated that Heather had over 1000 easter eggs in her living room and had no place for a bulletin board. The utilities, she stated that she will be checking in monthly to keep within what was estimated. She was not going to take advantage of that. She stated she had called Randy Wilcox about the roof and wanted him to tell the council how he was doing the job. James stated that the lock should never have been cut off the safe. And that she was not to contact any contractors. She should contact Wes Miller, and he will address her concerns. Jackson thanked her for everything she has done; you've put a lot into it.

Motion Jackson Second Shaw

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

8. Discussion, consideration and action on Scott Griffeth to speak on getting used for rotation calls for wreckers, taxes, response time and availability.

No Action was taken

I am 51/2 miles from Hartshorne, 8 minutes. I offer my service for free. Hartshorne pays for rotation with the county. Tax concerns – county still contributes to city calls when local is not available. Last time I was called was March 3rd to move a camper that was pulled into road. I moved it back to where it came from.

9. Discussion, consideration and action on Tim Colbert to speak on wrecker services.

No action was taken

Tim Colbert states he has served Hartshorne for 25 years, he is never far away, Hopes to serve another 25 years

10. Discussion, consideration and action to accept the 2022 audit as presented by Ralph Osborne, CPA.

Motion Passed

Audit for June 30,2022

Mr. Osborne stated that we need to list our assets including buildings, equipment, vehicles and parks. Depreciation for these assets example 40 years on buildings. Page 6 balance as of June 30,2022 General-\$656,839, Street & Alley- \$16,812, Ambulance Fund-\$ 174,758, Other Governmental Funds- \$61,731

Page 22-23, Cemetery Fund- \$31,438, Volunteer Fire Dept- \$30,293, Total Non-Major Governmental Funds -\$61,731. Page 9, PWA cash- \$119,735, Restricted cash-\$163,562, Restricted Investments- \$34,401. Due to other funds -\$19,119 total \$336,817

Non- current assets total \$9,600,438. Total Liabilities \$3,091,948. Total net position \$6,508,490. Total net income beginning \$6,257,742, Ending- \$6,508,490, Net cash provided by operating activities-\$253,936. He stated cash wise we were \$75,000 more than expenses. A good year.

Motion Jackson Second Shaw

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

11. Discussion, consideration and action to approve the renewal of the census slots for AirMedCare for \$1275.00 a year, for the City of Hartshorne employees.

Motion Jackson Second Shaw

Roll Call

Motion Passed

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

12. Discussion, consideration and action to pay Application and Disbursement of Contractors Request No. Six (6) of \$41,975.06 which covers the time period through April 20,2025 and disbursement request #10.

Motion Passed

Motion Shaw Second Jackson

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

13. Discussion, consideration and action to pay Application and Disbursement of Contractors Request No. Eight (8) of \$19504.00 which covers the time period through 02/21/2025- 02/28/2025, and form 271.

Motion Passed

Motion Shaw Second Jackson

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

14. Discussion, consideration and action to execute the close out documents serving as the project as complete.

Motion Passed

Motion Shaw Second Jackson

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

15. Discussion, consideration and action to enter into an agreement between Feed the Need Foundation for Rural Oklahoma and the City of Hartshorne for one year.

4 positions same as previous year. Estimated cost

Motion Passed

Motion Jackson Second Shaw

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

16. Discussion, consideration and action to accept the proposal from Public Service Company of Oklahoma/ Integrity Partners Small business Rebate to update all city hall lighting to LED (excludes all can lights) for the cost to the city of \$550.00

Motion Passed

Motion Jackson Second Dugan

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

17. Discussion, consideration and action to have Cruise Night on Saturday, June 7, 2025 or June 14, 2025 (Please approve both nights because they are undecided on what night) with burn outs at T&C Auto from 6PM to 9:30 PM. (Tyler Colbert)

Burn outs cut off 6 to 8 P.M.

Motion to give a blanket for 2025

Motion Passed

Motion Jackson Second Shaw

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

18. Discussion, consideration and action to pay the Oklahoma Tax Commission the amount of \$7,653.86 for the waiver of penalty and interest on Withholding -Wage Tax for the periods of 12/31/2022, 3/31/2023, 6/30/2023, 9/30/2023, & 12/31/2023

Motion Passed

Motion Shaw Second Henne

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

19. Discussion, consideration and action to install a camera /recording system for the Council Meetings and videos be posted to our city website.

Strike Bring back

Motion _____ Second _____

Roll Call

Rhonda Dugan	1 _____
Pamela Henne	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Amber Shumway	6 _____
Gary Jackson	7 _____
David Spears	8 _____

20. Discussion, consideration and action to deem property abatement public nuisance for Lot 8 & W25' Lot 9 Block 99A ,1125 Lehigh, Hartshorne and property to be cleaned up within projected 90 days.

Strike

Motion _____ Second _____

Roll Call

Rhonda Dugan	1 _____
Pamela Henne	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Amber Shumway	6 _____
Gary Jackson	7 _____
David Spears	8 _____

21. Discussion, consideration and action to deem property abatement public nuisance for Lot 5 Block 108, 1300 Lehigh Hartshorne and property to be cleaned up within projected 90 days.

Roof is falling in

Motion to send letter

Motion Passes

Motion Shaw Second Jackson

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

22. Discussion, consideration and action to deem property abatement public nuisance for Lots 1&2 Block 96 848 Pennsylvania Avenue, Hartshorne and property to be cleaned up within projected 90 days.

Mayor states we may have to zone Main Street.

Motion Passes

Building owned by Micheal O'Kelley

Motion Shaw Second Jackson

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

23. DISCUSSION CONSIDERATION OF ACTION TO DEEM PROPERTY DESCRIPTION: E 16' LOT 20 &; ALL LOT 21 BLK 79, 845 PENNSYLVANIA AVENUE, HARTSHORNE OK. AN EMERGENCY PUBLIC NUSINANCE ABATEMENT DUE TO DECAY OF STRUCTURE SHALL BE DETRIMENTAL TO THE HEALTH AND SAFTY OR WELFARE OF THIS CITY.

Motion to bring back in 6 months

Motion Jackson Second Shaw

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

24. Discussion, consideration and action to amend Ordinance, Chapter 22, Article 19 section 22-160 add numeric value of #6 A 1&2, B, C 1-11, D – J to follow #5 in it entirety stating an Ordinance of the City Council, of the City of Hartshorne designating wreckers to be used when impounding vehicles, creating a wrecker rotation system, and imposing requirements for providing wrecker services when requested by the city of Hartshorne, repealing ordinances in conflict; providing for severability; and declaring an emergency. (J Tate)

Motion Passed

Motion Shaw Second Jackson

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

25. Discussion, consideration and action to approve the Emergency clause on Ordinance 05/19/.25 with it being immediately necessary for the preservation of the public peace, health, and the safety of the City or town of Hartshorne, Oklahoma and the inhabitants thereof, an emergency is thereby dedicated to exist, by reason whereof it is necessary that this Ordinance shall go into full effect and be of force immediately upon passage.

Motion Passed

Motion Jackson Second Shaw

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

26. Discussion, consideration and action to enter into executive sessions pursuant to **25 OS Stat § 25-307 (B)1** to discuss the employment, hiring, or appointment of Blake Jackson as a Firefighter for the Hartshorne Fire Department (Barone)

Motion Jackson Second Shaw

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

27. Reconvene from executive session to determine action on the employment status Blake Jackson.

Motion to hire Blake G Jackson with the Hartshorne Fire Department

Motion Jackson Second Shaw

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Absent</u>

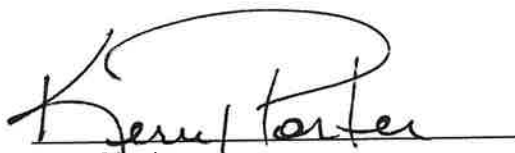
28. Business not previously considered at the time of Agenda.

Adjournment: 8:17 P/M.

This agenda was filed in the office of the City Clerk, Kerry Porter and posted by 4:00PM on 05/14/2025, at the following locations.

- City Hall at 1101 Pennsylvania Avenue Hartshorne, OK 74547
- Online at www.cityofhartshorne.com under GOVERNMENT, Meetings and Agendas 2025

By Kerry Porter


City Clerk

SEAL

