

**THE HARTSHORNE PUBLIC WORKS AUTHORITY
MEETING MINUTES
City of Hartshorne
1101 Pennsylvania Avenue Hartshorne, OK 74547
Date: MAY18, 2026**

Time: 6:30 PM

**Council Members: Rhonda Dugan, Pamela Henne, James Shaw, Jessica Hackler, Jerry Earp,
Amber Shumway, Gary Jackson, David Spears, City Attorney, Richard Lerblance, Mayor,
Randy Wilcox, City Clerk, Kerry Porter, and City Treasurer, Renee Montgomery,
Open to Public.**

1. Call to Order Time 6:30

2. Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Present</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Present</u>
Amber Shumway	6 <u>Present</u>
Gary Jackson	7 <u>Present</u>
David Spears	8 <u>Present</u>

Jessica Hackler enters

3. Prayer Mr. Jerry Earp

4. Pledge of Allegiance

5. Reports

- **Financial Report** 83%through FY revenues are higher than projected, water use going up. Revenues slightly ahead
- **PCWA Board Members Report:**
- **PWA Maintenance Report**
- **Wastewater Plant Report**
- **PWA Billing Report**

6. Approval of the minutes of the regular PWA meeting on April 20, 2026

Motion Shaw Second Jackson

Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes 2 Absent, 6 Yes

7. Approval of paying bills for the month of April 2026.

Motion Shumway Second Jackson

Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes 2 Absent, 6 Yes

8. Discussion, consideration and action for Interstate Motors to install a blower motor at the water plant for \$8500.00 to be paid from the Ambulance and Capital Equipment account. (Wes Miller)

Motion Spears Second Shaw

Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes 2 Absent, 6 Yes

Spears asked if this was a necessary purchase. Mayor stated yes, it has been needed for awhile

9. Discussion, consideration on a presentation of the FY 2027 Budget as presented by Tracy Reed. No action will be taken.

Budget will be presented at the June 15,2026 Meeting, Public Hearing

10. Discussion, consideration on a presentation of the FY 2024 Audit as presented by Ralph Osborne. No action will be taken.

Bring back in June for a vote

11. Discussion, consideration and action for the approval of payment of interest due in the amount of \$6,668.98 to F&M Bank for Interim Construction Loan. (Christy Shepard)

Motion Jackson Second Shaw

Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes 2 Absent, 6 Yes

12. Discussion, consideration and action for approval to open a checking account at the Bank N A with \$500.00 for the IRS payments of \$12,975.67 a month. (Randy Wilcox)

Motion Hackler Second Shumway

Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes 2 Absent, 6 Yes

The payment to IRS will be drafted out of the account each month

13. Discussion, consideration and action for approval to move \$250,000 from Ambulance & Capital Equipment checking account 1058126 from First National Bank to a CD named Ambulance & Capital Equipment at the Bank N A. (Randy Wilcox)

Motion Spears Second Hackler

Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes 2 Absent, 6 Yes

Mayor states that the interest rate is better at the Bank NA. The interest rate they have been drawing is at 1%. Bank NA is 3.25% under 100,000, over 100,000 3.35% for a 1-year CD. This is the reason we are moving the funds.

14. Discussion, consideration and action for approval to move \$14,000 from Twin Cities Baseball checking account 1093029 from First National Bank to a CD named Twin Cities Baseball at the Bank N A. (Randy Wilcox)

Motion Shaw Second Hackler

Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes 2 Absent, 6 Yes

15. Discussion, consideration and action for approval to move \$50,000 from Cemetery checking account 6031684 from First National Bank to a CD named Cemetery at the Bank N A. (Randy Wilcox)

Motion Shaw Second Hackler

Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes 2 Absent, 6 Yes

16. Discussion, consideration and action for approval to move \$6,750 from Cemetery Project checking account 6031625 from First National Bank to a CD named Cemetery Project at the Bank N A. (Randy Wilcox)

Motion Shaw Second Spears

Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes 2 Absent, 6 Yes

17. Discussion, consideration and action for approval to move \$20,000 from Recreation & Events checking account 6022413 from First National Bank to a CD named Recreation & Events at the Bank N A. (Randy Wilcox)

Motion Shaw Second Hackler

Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes 2 Absent, 6 Yes

18. Discussion, consideration and action for approval to move \$250,000 from PWA Sales Tax-Water checking account 1099515 from First National Bank to a CD named PWA Sales Tax -Water at the Bank N A. (Randy Wilcox)

Motion Spears Second Hackler

Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes 2 Absent, 6 Yes

19. Discussion, consideration and action for approval to move \$120,000 from Meter Deposits checking account 1056840 from First National Bank to a CD named Meter Deposits at the Bank N A. (Randy Wilcox)

Motion Shaw Second Hackler

Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes 2 Absent, 6 Yes

20. Discussion, Consideration and action for approval to move the full balance (currently \$34,140.15) of the Meter Deposits CD account 51909 (upon maturity on 11/13/2026) from First National Bank to the Bank N A. Meter Deposits CD (Randy Wilcox)

Motion Shaw Second Spears

Motion to close CD, pay penalty and move to Bank N A

Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes 2 Absent, 6 Yes

21. Discussion, Consideration and action to require two signatures to withdraw or transfer monies from First National Bank or The Bank NA. The Persons to be authorized are the Mayor, Vice Mayor, City Clerk or Treasurer. (Randy Wilcox)

Motion Spears Second Jackson

Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes 2 Absent, 6 Yes

22. Discussion, Consideration and action to move the full balance of the Short-lived Assets CD 74525 (currently \$1457.25) upon maturity on 07/09/2026 to the PWA Operating account 1088688 as the related loan was refinanced and closed in 2021. (Randy Wilcox)

Motion Shaw Second Shumway

Motion to close cd and move to PWA Operating Account 1088688

Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes 2 Absent, 6 Yes

23. Discussion, Consideration and action to purchase Health Insurance for the City of Hartshorne employees. (Randy Wilcox)

Motion Spears Second Jackson

Motion to Table Bring back in June

Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes 2 Absent, 6 Yes

Porter states she contacted the cities of Wilburton and Krebs to acquire what Insurance companies they are with and the pros and cons. Waiting to hear back

24. Discussion, consideration and action to review and approve Pay Application #5 for Lonehickory Cattle for the Water System Improvements Project-Section A.

Motion Shumway Second Earp

Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes 2 Absent, 6 Yes

25. Discussion, consideration and action to review and approve Change Order 2B for Evans and Associates for the Water System Improvements Project-Section B.

Motion Spears Second Shaw

Table until June, Lerblance will go over the contracts. Spears states change orders should be discussed and we need to be alert and cautious

Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes 2 Absent, 6 Yes

26. Discussion, consideration and action to hire a PWA Water Billing Clerk. (Randy Wilcox)

Motion _____ Second _____

Mayor can hire

Strike

Roll Call

Rhonda Dugan	1	_____
Pamela Henne	2	_____
James Shaw	3	_____
Jessica Hackler	4	_____
Jerry Earp	5	_____
Amber Shumway	6	_____
Gary Jackson	7	_____
David Spears	8	_____

27. Discussion, consideration and action to purchase a RTV Kubota in the budget for FY26.
Recommended to be paid from the Ambulance and Capital Equipment account. (Randy Wilcox)

Motion Spears _____ Second Jackson _____

Roll Call

Rhonda Dugan	1	<u>Absent</u>
Pamela Henne	2	<u>Absent</u>
James Shaw	3	<u>Yes</u>
Jessica Hackler	4	<u>Yes</u>
Jerry Earp	5	<u>Yes</u>
Amber Shumway	6	<u>Yes</u>
Gary Jackson	7	<u>Yes</u>
David Spears	8	<u>Yes</u>

Motion Passes 2 Absent, 6 Yes

Motion to purchase RTV X 2C-PKLH-1 Kubota at 27,274.01

28. Discussion, consideration and action to purchase an Electric skid sprayer. (Randy Wilcox)

Motion Spears Second Shaw

Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes 2 Absent, 6 Yes

**Pay with Ambulance & Capital Equipment account per Tracy Reed CPA
Motion to buy Model PP2-Q7-035M-MM @ 1349.99 plus shipping and handling**

29. Discussion, consideration and action to upgrade Quick Books to assisted payroll \$539.00 a month. (Tracy Reed)

Motion Shaw Second Jackson

Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes 2 Absent, 6 Yes

Payroll taxes are automatically taken out and reports are sent. Geo fencing is available

30.. Discussion, consideration and action to Adjourn

Motion Shaw Second Jackson

Roll Call

Rhonda Dugan	1 <u>Absent</u>
Pamela Henne	2 <u>Absent</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

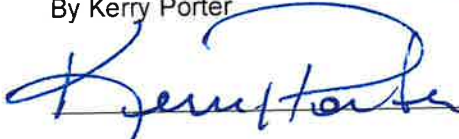
Motion Passes 2 Absent, 6 Yes

Adjournment: 7:52

This agenda was filed in the office of the City Clerk, Kerry Porter, and posted by 4:00PM on 05/14/2026, at the following locations.

- City Hall at 1101 Pennsylvania Avenue Hartshorne, OK 74547
- Online at www.cityofhartshorne.com under GOVERNMENT, Meetings and Agendas 2026

By Kerry Porter



City Clerk

Seal



Mayor