

**THE HARTSHORNE PUBLIC WORKS AUTHORITY
MEETING MINUTES
City of Hartshorne
1101 Pennsylvania Avenue Hartshorne, OK 74547
Date: APRIL 20, 2026
Time: 6:30 PM**

**Council Members: Rhonda Dugan, Pamela Henne, James Shaw, Jessica Hackler, Jerry Earp,
Amber Shumway, Gary Jackson, David Spears, City Attorney, Richard Lerblance, Mayor,
Randy Wilcox, City Clerk, Kerry Porter, and City Treasurer, Renee Montgomery,
Open to Public.**

1. Call to Order Time 6.:32

2. Roll Call

Rhonda Dugan	1 <u>Present</u>
Pamela Henne	2 <u>Present</u>
James Shaw	3 <u>Present</u>
Jessica Hackler	4 <u>Present</u>
Jerry Earp	5 <u>Present</u>
Amber Shumway	6 <u>Absent</u>
Gary Jackson	7 <u>Present</u>
David Spears	8 <u>Present</u>

3. Prayer Mr. Jerry Earp

4. Pledge of Allegiance

5. Reports

- Financial Report
- PCWA Board Members Report:
- PWA Maintenance Report
- Wastewater Plant Report
- PWA Billing Report

6. Approval of the minutes of the regular PWA meeting on March 16, 2026
Motion Shaw Second Jackson

Motion Passes

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Absent</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

7. Approval of paying bills for the month of March 2026.

Motion Shaw Second Jackson

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Absent</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes

8. CONSIDER AND TAKE ACTION WITH RESPECT TO A RESOLUTION OF THE HARTSHORNE PUBLIC WORKS AUTHORITY (THE "AUTHORITY") AUTHORIZING THE ISSUANCE OF ITS USE TAX REVENUE NOTE, TAXABLE SERIES 2026 (THE "NOTE") IN THE AGGREGATE PRINCIPAL AMOUNT OF \$1,100,000.00; WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE NOTE TO BE SOLD ON A NEGOTIATED BASIS; APPROVING AND AUTHORIZING EXECUTION OF A NOTE INDENTURE AUTHORIZING THE ISSUANCE AND SECURING THE PAYMENT OF THE NOTE; PROVIDING THAT THE ORGANIZATIONAL DOCUMENT CREATING THE AUTHORITY IS SUBJECT TO THE PROVISIONS OF THE INDENTURE; AUTHORIZING THE EXECUTION AND DELIVERY OF A USE TAX AGREEMENT BY AND BETWEEN THE AUTHORITY AND THE CITY OF HARTSHORNE, OKLAHOMA (THE "CITY") PERTAINING TO A YEAR-TO-YEAR PLEDGE OF CERTAIN USE TAX REVENUE; AUTHORIZING AND DIRECTING THE EXECUTION OF THE NOTE AND OTHER DOCUMENTS RELATING TO THE TRANSACTION, INCLUDING PROFESSIONAL SERVICES AGREEMENTS; AUTHORIZING DISBURSEMENT OF FUNDS; AND CONTAINING OTHER PROVISIONS RELATING THERETO. (Randy Wilcox)

Motion Spears Second Jackson

Move to question 9 come back to 8

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

We will use the 3 1/2 use tax, no collateral to pay off IRS Motion Passes

9. Discussion, consideration and action regarding the water bill and leak located at 406 S 5th Street as presented by Kim Davis. (Kim Davis)

Motion Spears Second Jackson

Motion to table Motion Passes

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Absent</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

10. Discussion and possible action regarding the authorization to remove an uncollectible utility account balance (bad debt) from the City's active accounts receivable ledger. Under Oklahoma law, the statute of limitations for the collection of utility debt is generally five (5) years from the date of last payment pursuant to contract-based obligations under Oklahoma Statutes Title 12 § 95. (Catherine Bailey)

Motion Spears Second Henne

Motion to pass Motion passes

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u> Amber arrives 6:40 pm
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Back to Question 8

11. Discussion, consideration and action regarding removing Ashley Faulkner from all City of Hartshorne bank accounts and adding Randy Wilcox to all City of Hartshorne bank accounts as follows: (Kerry Porter)

PWA Savings Account Short Lived Assets- 10050957

Motion Spears Second Shaw
Motion Passes

Roll Call

- Rhonda Dugan 1 Yes
- Pamela Henne 2 Yes
- James Shaw 3 Yes
- Jessica Hackler 4 Yes
- Jerry Earp 5 Yes
- Amber Shumway 6 Yes
- Gary Jackson 7 Yes
- David Spears 8 Yes

12. Discussion, consideration and action regarding approving AutoZone as a vender for the city of Hartshorne. (Renee Montgomery)

Motion Shaw Second Jackson

Motion Passes

Roll Call

- Rhonda Dugan 1 Yes
- Pamela Henne 2 Yes
- James Shaw 3 Yes
- Jessica Hackler 4 Yes
- Jerry Earp 5 Yes
- Amber Shumway 6 Yes
- Gary Jackson 7 Yes
- David Spears 8 Yes

13. Discussion, consideration and action for the approval of payment of interest due to F&M Bank for Interim Construction Loan. (Christy Shepard)

Motion Shumway Second Dugan
The amount of payment is \$6,125.51 Motion Passes

Roll Call

- Rhonda Dugan 1 Yes
- Pamela Henne 2 Yes
- James Shaw 3 Yes
- Jessica Hackler 4 Yes
- Jerry Earp 5 Yes
- Amber Shumway 6 Yes
- Gary Jackson 7 Yes
- David Spears 8 Yes

14. Discussion, consideration and action for the approval for the payment of \$132,954.50 for the estimate of funds for Engineering. (Crysta Watson)

Motion Jackson Second Shumway
Motion Passes

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

15. Discussion, consideration and action to Review and approve Pay Application #4 for \$138,694.69 for the Water System Improvements Project. (Crysta Watson)

Motion Shaw Second Dugan

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Motion Passes

16 Discussion, consideration and action regarding using Quill to order supplies for the city (Renee Montgomery).

Motion Shaw Second Jackson

Motion Passes

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

17. Discussion, consideration and action to Adjourn

Motion Shaw Second Jackson

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

Adjournment: 6:51

This agenda was filed in the office of the City Clerk, Kerry Porter and posted by 4:00PM on 004/15/2026, at the following locations.

- City Hall at 1101 Pennsylvania Avenue Hartshorne, OK 74547
- Online at www.cityofhartshorne.com under GOVERNMENT, Meetings and Agendas 2026

By Kerry Porter



City Clerk



Mayor

