

**THE HARTSHORNE PUBLIC WORKS AUTHORITY
MEETING NOTICE AND AGENDA
City of Hartshorne
1101 Pennsylvania Avenue Hartshorne, OK 74547
Date: March 16, 2026**

Time: 6:30 PM

Council Members: Rhonda Dugan, Pamela Henne, James Shaw, Jessica Hackler, Jerry Earp, Amber Shumway, Gary Jackson, David Spears, City Attorney, Joe Tate, Mayor, Randy Wilcox, City Clerk, Kerry Porter, and City Treasurer, Renee Montgomery, Open to Public.

1. Call to Order Time _____

2. Roll Call

Rhonda Dugan	1 _____
Pamela Henne	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Amber Shumway	6 _____
Gary Jackson	7 _____
David Spears	8 _____

3. Prayer

4. Pledge of Allegiance

5. Reports

- **Financial Report**
- **PCWA Board Members Report:**
- **PWA Maintenance Report**
- **Wastewater Plant Report**
- **PWA Billing Report**

6. Consent Agenda

- A. Approval of the minutes of the regular PWA meeting on February 16,2026
- B. Approval of paying bills for the month of February 2026.

Motion _____ Second _____

Roll Call

- Rhonda Dugan 1 _____
- Pamela Henne 2 _____
- James Shaw 3 _____
- Jessica Hackler 4 _____
- Jerry Earp 5 _____
- Amber Shumway 6 _____
- Gary Jackson 7 _____
- David Spears 8 _____

7. Discussion, consideration and action to accept the verbal resignation of Joe Tate as City Attorney from the City of Hartshorne. (Randy Wilcox)

Motion _____ Second _____

Roll Call

- Rhonda Dugan 1 _____
- Pamela Henne 2 _____
- James Shaw 3 _____
- Jessica Hackler 4 _____
- Jerry Earp 5 _____
- Amber Shumway 6 _____
- Gary Jackson 7 _____
- David Spears 8 _____

8. Discussion, consideration and action to enter into executive sessions pursuant to **25 OS Stat § 25-307 (B)1** to discuss the appointment and hiring of Richard Lerblance as Attorney for the City of Hartshorne. (Randy Wilcox)

Motion _____ Second _____

Roll Call

- Rhonda Dugan 1 _____
- Pamela Henne 2 _____
- James Shaw 3 _____
- Jessica Hackler 4 _____
- Jerry Earp 5 _____
- Amber Shumway 6 _____
- Gary Jackson 7 _____
- David Spears 8 _____

9. Reconvene from executive session to determine action on the appointment and hiring of Richard Lerblance as Attorney for the City of Hartshorne. (Randy Wilcox)

Motion _____ Second _____

Roll Call

Rhonda Dugan	1 _____
Pamela Henne	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Amber Shumway	6 _____
Gary Jackson	7 _____
David Spears	8 _____

10. Discussion, consideration and action regarding the water bill and leak located at 406 S 5th Street as presented by Kim Davis. (Kim Davis)

Motion _____ Second _____

Roll Call

Rhonda Dugan	1 _____
Pamela Henne	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Amber Shumway	6 _____
Gary Jackson	7 _____
David Spears	8 _____

11. Discussion, consideration and action for the approval of payment of interest due to F&M Bank for Interim Construction Loan. (Christy Shepard)

Motion _____ Second _____

Roll Call

Rhonda Dugan	1 _____
Pamela Henne	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Amber Shumway	6 _____
Gary Jackson	7 _____
David Spears	8 _____

12. Discussion, consideration and action to review and approval Pay Application #3 for the RD Water system improvements Project in the amount of \$467,510.88. (Crysta Watson)

Motion _____ Second _____

Roll Call

- Rhonda Dugan 1 _____
- Pamela Henne 2 _____
- James Shaw 3 _____
- Jessica Hackler 4 _____
- Jerry Earp 5 _____
- Amber Shumway 6 _____
- Gary Jackson 7 _____
- David Spears 8 _____

13. Discussion, consideration and possible action to adopt Resolution # 03.16.26, electing to comply with and operate in accordance with the Municipal Budget Act effective with the budget for fiscal year 2027. (Tracey Reed, CPA)

Motion _____ Second _____

Roll Call

- Rhonda Dugan 1 _____
- Pamela Henne 2 _____
- James Shaw 3 _____
- Jessica Hackler 4 _____
- Jerry Earp 5 _____
- Amber Shumway 6 _____
- Gary Jackson 7 _____
- David Spears 8 _____

14. Discussion, consideration and possible action to review and approve Change Order #1B for Section B of the RD Water System Improvements Project. (Crysta Watson)

Motion _____ Second _____

Roll Call

- Rhonda Dugan 1 _____
- Pamela Henne 2 _____
- James Shaw 3 _____
- Jessica Hackler 4 _____
- Jerry Earp 5 _____
- Amber Shumway 6 _____
- Gary Jackson 7 _____
- David Spears 8 _____

15. Discussion, consideration and action regarding removing Ashley Faulkner from all City of Hartshorne bank accounts and adding Randy Wilcox to all City of Hartshorne bank accounts.as follows:

- | | |
|-------------------------------|---------------------------------|
| General 1058-150 | Street & Alley1074-237 |
| PWA 1088-688 | Pub Works Project 1090-291 |
| AMB Fund 1058-126 | Court Fund 1074-342 |
| Meter Deposit 1056-840 | Tax Account 1074-369 |
| Baseball 1093-029 | Vol Fire Dept 4194-624 |
| Nutrition Center 1058-142 | Tech Fund 6026-729 |
| Equipment & Training 6026-605 | Cemetery Fund 6031-684 |
| Cemetery Project 6031-625 | Rec & Event 6022-413 |
| Narcotics 1085-484 | PWA Project Acct 1111-701 |
| PWA Sales Tax 1099-515 | Fresh Waterline Project 111-744 |
| #51909 , #74394, #74525 | |

Motion _____ Second _____

Roll Call

- | | |
|-----------------|---------|
| Rhonda Dugan | 1 _____ |
| Pamela Henne | 2 _____ |
| James Shaw | 3 _____ |
| Jessica Hackler | 4 _____ |
| Jerry Earp | 5 _____ |
| Amber Shumway | 6 _____ |
| Gary Jackson | 7 _____ |
| David Spears | 8 _____ |

16. Discussion and possible action regarding the authorization to remove an uncollectible utility account balance (bad debt) from the City's active accounts receivable ledger. Under Oklahoma law, the statute of limitations for the collection of utility debt is generally five (5) years from the date of last payment pursuant to contract-based obligations under Oklahoma Statutes Title 12 § 95. (Catherine Bailey)

Motion _____ Second _____

Roll Call

- | | |
|-----------------|---------|
| Rhonda Dugan | 1 _____ |
| Pamela Henne | 2 _____ |
| James Shaw | 3 _____ |
| Jessica Hackler | 4 _____ |
| Jerry Earp | 5 _____ |
| Amber Shumway | 6 _____ |
| Gary Jackson | 7 _____ |
| David Spears | 8 _____ |

17. Discussion and possible action to proceed with a bank loan to pay the City of Hartshorne IRS debt.

Motion _____ Second _____

Roll Call

Rhonda Dugan	1 _____
Pamela Henne	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Amber Shumway	6 _____
Gary Jackson	7 _____
David Spears	8 _____

Adjournment: _____

This agenda was filed in the office of the City Clerk, Kerry Porter and posted by 4:00PM on 03/11/2026, at the following locations.

- City Hall at 1101 Pennsylvania Avenue Hartshorne, OK 74547
- Online at www.cityofhartshorne.com under GOVERNMENT, Meetings and Agendas 2026

By Kerry Porter

City Clerk

Seal