

**THE HARTSHORNE PUBLIC WORKS AUTHORITY
MEETING AGENDA MINUTES
City of Hartshorne
1101 Pennsylvania Avenue Hartshorne, OK 74547
Date: February 23, 2026**

Time: 6:30 PM

Council Members: Rhonda Dugan, Pamela Henne, James Shaw, Jessica Hackler, Jerry Earp, Amber Shumway, Gary Jackson, David Spears, City Attorney, Joe Tate, Mayor, Randy Wilcox, City Clerk, Kerry Porter, and City Treasurer, Renee Montgomery, Open to Public.

1. Call to Order Time 8:29 PM

2. Roll Call

Rhonda Dugan	1 <u>Present</u>
Pamela Henne	2 <u>Present</u>
James Shaw	3 <u>Present</u>
Jessica Hackler	4 <u>Present</u>
Jerry Earp	5 <u>Present</u>
Amber Shumway	6 <u>Present</u>
Gary Jackson	7 <u>Present</u>
David Spears	8 <u>Present</u>

3. Prayer

4. Pledge of Allegiance

5. Reports

- **Financial Report 2024 Audit id in process waiting on Bank to see if we get loan for IRS debt. IRS debt is 1.5 million Original tax was 130,000 total thru Oct 2025**
- **PCWA Board Members Report:**
- **PWA Maintenance Report**
- **Wastewater Plant Report**
- **PWA Billing Report**

6. **Consent Agenda**

- A. Approval of the minutes of the regular PWA meeting on January 26,2026
- B. Approval of paying bills for the month of January 2026.
- C. Approval of the minutes of the Special PWA meeting on February 4,2026

Motion passes

Motion Spears Second Hackler

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Abstain-No</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Abstain-No</u>
David Spears	8 <u>Yes</u>

7. Discussion, consideration and action for the approval of payment of interest due to F&M Bank for Interim Construction Loan. (Christy Shepard)

Motion passes

Did not have amount in time for posting agenda. Amount is \$2311.07

Motion Spears Second Hackler

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

8. Discussion, consideration and action regarding Ms. Kim Davis water bill and leak located at 406 S 5th Street. (Kim Davis)

Tabled Bring back in March

Motion Passes

Motion Shumway Second Hackler

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

9. Discussion, consideration and action for the approval of Pay Application #2 for the Water System Improvements Project in the amount of \$140,232.59. (Crysta Watson)

Motion Passes

Motion Dugan Second Jackson

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

10. Discussion, consideration and action for nomination & election of Board of Directors on the ORWA Board.

Motion to decline to vote

Motion passes

Motion Spears Second Jackson

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

11. Discussion, consideration and action for approval to hire to fill an open position within the PWA.

Table Bring back in March

Motion Passes

Motion Spears Second Jackson

Roll Call

Rhonda Dugan	1 <u>Yes</u>
Pamela Henne	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Amber Shumway	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

12. Discussion, consideration and action in regard to adopting the Municipal Budget Act
(instead of the estimate of needs) (Tracey Reed, CPA)

Motion _____ Second _____

Roll Call Motion to amend to adopt by resolution. Table Bring back in March

Rhonda Dugan	1 Yes _____
Pamela Henne	2 Yes _____
James Shaw	3 Yes _____
Jessica Hackler	4 Yes _____
Jerry Earp	5 Yes _____
Amber Shumway	6 Yes _____
Gary Jackson	7 Yes _____
David Spears	8 Yes _____

Auditor recommends this budget.

13. Discussion and possible action regarding the authorization to remove an uncollectible utility account balance (bad debt) from the City's active accounts receivable ledger. Under Oklahoma law, the statute of limitations for the collection of utility debt is generally five (5) years from the date of last payment pursuant to contract-based obligations under Oklahoma Statutes Title 12 § 95. (Catherine Bailey)

Bailey-Labeled as bad debt Shaw – what point do we send to collections. Bailey 90 days

Page 1- \$ 10,945.72 Bailey states to not to move forward until this page is final

Table Bring back in March

Motion _____ Spears _____ Second _____ Henne _____

Roll Call

Rhonda Dugan	1 Yes _____
Pamela Henne	2 Yes _____
James Shaw	3 Yes _____
Jessica Hackler	4 Yes _____
Jerry Earp	5 Yes _____
Amber Shumway	6 Yes _____
Gary Jackson	7 Yes _____
David Spears	8 Yes _____

Adjournment: 9:27

This agenda was filed in the office of the City Clerk, Kerry Porter and posted by 4:00PM on 02/18/2026, at the following locations.

- City Hall at 1101 Pennsylvania Avenue Hartshorne, OK 74547
- Online at www.cityofhartshorne.com under GOVERNMENT, Meetings and Agendas 2026

By Kerry Porter

_____ City Clerk

